

# Texas Job Order Print Document

Job Order: **16847563**

Print Date: **04/28/2025 10:33:24 AM**

Office: **663 WF Sol Cypress Station**

LWDB: **Gulf Coast WF Board**

## Employer Information:

Employer Name: **Elite Roofers LLC**

How to Apply: **Provide a WorkInTexas Resumé Online or uploaded Resumé (recommended), Via Email, By Mail**

Company Website: **NA**

Application Comments: **Applicants should reach out to the Employer to express interest. Then the Employer will give fair consideration to all applicants. The Employer will likely interview each applicant then either offer or decline to offer them a position.**

## Location:

Main Address:

Mailing Address:

**Elite Roofers LLC  
26510 Oak Ridge Drive  
The Woodlands, TX 77380**

**26510 OAK RIDGE DR  
THE WOODLANDS, TX 77380-1967**

## Contact:

Contact: **Mayela Felder**

Title: **Business Owner**

Phone: **(832) 860-8771 x**

Email: **Maya.felder@eliterooferstx.com**

Fax:

Application Comments: **Applicants should reach out to the Employer to express interest. Then the Employer will give fair consideration to all applicants. The Employer will likely interview each applicant then either offer or decline to offer them a position.**

## Job Details:

Occupational Code: **47218100 Roofers**

Job Title: **General Laborer - Roofer**

Industry Code: **23816 - Roofing Contractors**

Number of Positions: **18**

Referrals: **99**

Earliest Date to Display: **04/03/2025**

Last Date Job Order Will Display: **05/03/2025**

Job Order Followup: **04/18/2025**

Job Type: **Seasonal**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category: **H-2B**

## Job Duties and Skills:

Description: Elite Roofers Texas, LLC is seeking 18 General Laborer - Roofers to work from June 17, 2025 until January 31, 2026 in a temporary full-time temporary capacity. Work is to be completed in Montgomery and Harris Counties. Workers will perform the following job duties: Repair and install the roofs of buildings and residences using a variety of materials, including shingles, asphalt, and metal. Tear off existing roofing materials to the decking(plywood) and joists; replace damaged or rotting plywood or joists; install vapor barriers or layers of

insulation per roof plant specifications; install shingles, asphalt, metal, or other materials per roofing plans specifications; align roofing materials with edges of the roof; cut roofing materials to fit around walls or vents; and collect and dispose of roofing material waste and debris. Perform other repair tasks at worksite in connection with, or ancillary to, roofing projects such as gutters, windows, etc. Workers must be able to lift at least 50 lb and be able to work outdoors. Cannot have a fear of heights that would interfere with performing the duties described. All required tools and equipment provided at no cost to workers. The Employer will provide on-the-job training at no cost to the worker. Employees expected daily schedule from 7:00am - 1:00pm Monday - Saturday, but hours may vary. Pay will be \$21.91 per hour regular time and single work week computing will be used. Should overtime pay be required, pay will be paid at 1.5x regular wage rate (\$32.87). Typically, paychecks will be issued at least once every 2 weeks. The Employer will make all deductions from the worker's paycheck that are required by law. As applicable, the employer will reimburse in the first work week all visa, visa processing, border crossing and other related fees, as mandated by the government and not exceeding the mandated reimbursements. If the worker completes 50% of the work contract period, employer will reimburse the worker for transportation and subsistence. Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of \$16.28 per day during travel to a maximum of \$68.00 per day with receipts.

Inquire at your nearest Career/Workforce Center or send resume to  
Workforce Solutions Gulf Coast

at **70 FM 1960 RD WEST STE A, HOUSTON, TX 77090**

**Ph: 281-891-2850**

The Employer wishes to receive resumes by email at [maya.felder@eliteroofertx.com](mailto:maya.felder@eliteroofertx.com)

**Special Software/Hardware Skills Needed: No**

**Special Skills:**

### **Job Requirements:**

**Minimum Age:**

**Test Done By: No test required**      **Required Tests: NA**

**Hiring Requirements:**

**Hiring Requirements Other:**

**Education Level: No Minimum Education Requirement**

**Months of Experience: 0**

**Requires a Drivers License: No**      **Near Public Transportation: No**

**Drivers License Certification:**

**Drivers License Endorsements:**

### **Compensation and Hours:**

**Minimum Salary: 21.91 Hour**

**Maximum Salary: 21.91 Hour**

**Pay Comments: Will discuss with applicant**

**Supplemental Compensation: No**

**Hours per Week: Hours Vary**

**Actual Hours:**

**Shift: Day**

**Benefits:**

**Other Benefits: No Benefits Listed**

### **Job Order Information to be Displayed Online:**

**Job Order Information Online: Company Name is displayed, One-stop staff does not screen applicants**

### **Job Application Information Needed:**

#### **Req Section**

☒ **Contact Information**

