

**From:** [FLC@ifs.ohio.gov](mailto:FLC@ifs.ohio.gov)  
**To:** [FLC@ifs.ohio.gov](mailto:FLC@ifs.ohio.gov)

**Subject:** Your initial job order for Landscape Laborer has been received by ODJFS.  
**Date:** Monday, January 13, 2025 2:32:22 PM

---

**Please share this e-mail receipt with DOL OFLC as your initial copy of your job order for review. Upon receipt of your Notice of Acceptance from DOL OFLC, post your approved job order on OhioMeansJobs.com using the information and instructions below. You will need an OhioMeansJobs.com employer account to post your approved job order. Instructions on how to create an employer account can be found [here](#). Should you need technical assistance with any OhioMeansJobs.com functions such as employer account setup, please contact the [OhioMeansJobs.com Help Desk](#).**

**Your job order number (Job ID) will show on OhioMeansJobs.com immediately after you post the approved job order. However, it may take 4-6 hours after you post your approved job order for it to appear live on OhioMeansJobs.com.**

**To comply with DOL OFLC regulations, your approved job order must be active for recruiting on OhioMeansJobs.com until 21 calendar days before 2025-05-15.**

-----  
**JOB ORDER INFORMATION (USE THIS INFO TO POST YOUR DOL-APPROVED JOB ORDER ON OHIOMEANSJOBS.COM ONCE YOU RECEIVE THE NOTICE OF ACCEPTANCE.)**

**Type of Job:** Regular Employment

**Job Title:** Landscape Laborer

**Main Worksite Address, including ZIP Code:** 11895 Ladue Trail,  
Chagrin Falls, OH 44023

**Employment Type:** Temporary/Full Time

**Salary/Wage:** 18.73

**Salary Rate:** Per hour

**Frequency of Pay:** Weekly

**Will a Bonus be available?:** Yes, a Bonus will be available. Raises and/or bonuses may be offered at employer's discretion, based on individual factors such as performance, skill, and tenure.

**Will Overtime be available?:** Yes, Overtime will be available. 28.10

**Voluntary Pay Deductions:** Employer makes all payroll deductions required by law. Employer does not envision other workforce-wide payroll deductions. Voluntary deductions must be pre-authorized in writing and may include the following: Voluntary advances and/or loans made to workers, if any, may be repaid by pre-authorized payroll deductions.

**Minimum Experience Required:** 0 Months

**Career Level (if none, leave blank):** Entry Level

**Minimum Education Level Required:** No school grade completed

**Number of Positions:** 18

**(\*\*To ensure your Job Description contains all the required content in accordance with 20 CFR 655.18, please copy/paste all the following *italicized* items together and as-is to the Job Description field\*\*):**

***Anticipated Start Date of Work:*** 2025-05-15

***Anticipated End Date of Work:*** 2025-11-30

***Worksite Location(s):*** Work will be performed in multiple worksites within Wayne, Columbiana, Cuyahoga, Erie, Geauga, Holmes, Lorain, Lake, Huron, Mahoning, Medina, Portage, Stark, Summit, Trumbull and Ashtabula counties.

***Job Description:*** Landscape Laborer. 18 temporary/full-time positions with Eclipse Co., LLC from 5/15/2025 - 11/30/2025. Landscape or maintain grounds of property using hand or power tools or equipment. Workers must be able to perform a variety of tasks without close supervision, which may include any combination of the following: sod laying, mowing, trimming, planting, watering, fertilizing, shoveling, mulching, weeding, and raking. Assists with sprinkler installation, installation of mortarless segmental concrete masonry wall units/similar. Assist with installation of rock gardens, ponds, decks, drainage/irrigation systems, retaining walls, fences, planters, and/or playground equipment. Loading/unloading landscape equipment/materials; clean equipment/worksite when job is complete. Must exercise independent judgment; may be asked to demonstrate tasks to other employees but position does not include supervision of other workers. Must lift/carry 50 lbs., when necessary. Employer-paid drug testing required of foreign and domestic workers prior to commencing work and post-hire at random, upon suspicion of use, and post-accident. Post-hire background check and employment eligibility (e-Verify) check required of foreign and domestic workers. Wage rate is no less than \$18.73 per Hour. Overtime hours vary at: \$28.10 per Hour. State Workforce Agency (SWA) may only refer qualified applicants who have been apprised of the material terms and conditions of employment and who are able, willing, and available for the job. Employer makes hiring decisions at its sole discretion. Referrals and

applicants are accepted from all sources. Applicants must possess documentation required to complete Form I-9 employment eligibility verification. To apply, contact employer at (216) 469-8870 , email FLC@jfs.ohio.gov or contact nearest OhioMeansJobs Center.

**Will daily transportation be provided?:** Yes. Employer provides incidental transport between job sites. Employer offers free daily transportation to/from worksite from designated pick-up location. Use of transportation is voluntary.

**Provision of Board/Lodging or Other Facilities:** Yes. Optional lodging available at no cost to all non-local workers.

**Is On-the-Job Training available?:** Yes. On-the-job training will be provided to the worker.

Employer pays in advance or reimburses workers in the first workweek for all government-mandated and visa-related fees (excluding passport fees). For non-local workers (i.e., residing outside normal commuting distance), employer reimburses inbound travel costs at the 50% point in the contract (unless paid in advance). Inbound travel includes transportation costs from worker's permanent residence or place of recruitment, a daily meal subsistence (based on rates required by law, currently \$15.88 per day minimum or \$59.00 per day maximum for workers with acceptable receipts), and reasonable lodging costs, if applicable. Travel reimbursements based on least-cost common carrier rate. Employer provides or pays outbound travel costs upon completion of the contract period or early dismissal, except where the worker has subsequent employment. Employer guarantees to offer hours equal to at least three-fourths of the workdays in each 12-week period of the total contract period, beginning with the worker's first workday and ending on the contract end date or any extension thereof. Employer may count all hours worked, as well as any hours offered within the standard work schedule that a worker chooses to not work, up to the maximum number of daily hours on the job order. Workers who voluntarily abandon employment are not entitled to payment for outbound travel costs or the full three-fourths period guarantee described above. Employer provides without charge all tools, supplies and equipment (incl. uniforms, if applicable) necessary to perform duties assigned. A single workweek will be used to compute wages due. Workers are paid by check on Friday.

**The selected option for how the worker will be provided with or reimbursed for inbound transportation/daily subsistence is:**  
Reimburse the worker for transportation and subsistence

Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the

worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily meals will be provided at a rate of at least **\$15.88 per day** during travel to a maximum of **\$59.00 per day** with receipts.

## **H-2B ASSURANCES**

**Deductions from the Worker's Paycheck:** The employer is required to make all payroll deductions from the worker's paycheck as required by law.

**First Work Week Reimbursement:** The employer will reimburse the worker in the first workweek for all visa, border, and related fees.

**Provision of Tools, Supplies, and Equipment:** The employer will provide all tools, supplies, and equipment at no cost to the worker.

**Single Workweek for Pay:** A single workweek will be used in computing wages due as required by law.

If you need in-person assistance with applying, please visit [your local OhioMeansJobs center](#).

(Attention Employer or Legal Representative: Please do not remove this tracking code from the job posting): h2boho

**Company Name:** Eclipse Co., LLC

**Company Industry (if none, leave blank):** Other/Not Classified

**Licenses/Certification Required (if none, leave blank):** n/a

**Are you a skills-based partner?:** No

**NAICS Code:** 81 - Other Services (except Public Administration)

**Work Days:** ["Monday","Tuesday","Wednesday","Thursday","Friday"]

**Shift:** The standard work schedule is from 7:00 AM until 3:30 PM, Monday through Friday. Saturday and Sunday work required, when necessary. Employer will offer 40 hours per week. Employer may offer more than the stated work hours, depending on weather, business needs, and other conditions. Extreme heat, cold, rain, or drought may affect exact working hours.

**Posting Date:** [Select the date the job is posted. Job must be posted within 7 business days of receiving the Notice of Acceptance.]

**Posting Expiration Date:** [Select the date which is 21 calendar days before 2025-05-15.]

**Search Occupation:** [Click 'Browse List.' Under 'Category' and 'Occupation,' add the selection(s) which most closely match 'Landscape Laborer.']

-----

**APPLICANT REFERRAL GUIDANCE/CONTACT INFORMATION**

**Employers must accept and hire any applicants who are qualified and available, and may reject U.S. applicants only for lawful, job-related reasons. The employer must continue to accept applications from all U.S. applicants interested in the position until 21 calendar days before 2025-05-15.**

Should DOL require the employer to conduct additional local SWA recruiting, contact information/address of the nearest local OhioMeansJobs center is available [here](#). When contacting OhioMeansJobs center(s) for recruitment assistance, please provide your OhioMeansJobs.com job order number to the center(s).

Employer or Legal Representative Contact Information

**Email used to receive Qualified Referrals:** Kim@eclipsecollc.com  
**Phone Number:** 2124698870

-----

Thank you for submitting your **initial** job order to the Ohio Department of Job and Family Services.

Sincerely,

ODJFS Foreign Labor Certification Unit

This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain private, confidential, and/or privileged information. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, employee, or agent responsible for delivering this message, please contact the sender by reply e-mail and destroy all copies of the original e-mail message.