

Alaska Job Order Print Document

Job Order: **681225**

Print Date: **04/10/2025 11:30:57 AM**

Office: **Mat-Su Job Center**

LWDB: **Anchorage/Mat-Su Economic Region**

Employer Information:

Employer Name: **Alaska Helicopter Tours**

How to Apply: **Provide an AlaskaJobs Resumé Online or uploaded Resumé (recommended), Provide an AlaskaJobs Application Online, Via Email, By Phone, At the Nearest One-Stop**

Company Website: **NA**

Application Comments:

Please inquire about the job opportunity or send applications and/or resumes, indicating availability, to the Alaska Department of Labor and Workforce Development located at Jobs.Alaska.gov and AlaskaJobs.alaska.gov or Alaska Helicopter Tours office located at 1842 Merrill Field Dr., Anchorage, AK 99501, Phone (618)409-4653, eli@alaskahelicoptertours.com.

Alaska Department of Labor and Workforce Development Division of Employment & Training Services, Mat-Su Job Center, located at 877 W. Commercial Drive, Wasilla, AK 99654, phone (907) 352-2500.

Location:

Main Address:

**Alaska Helicopter Tours
29979 E Knik River Rd.
Palmer, AK 99645**

Mailing Address:

**1842 MERRILL FIELD DR
ANCHORAGE, AK 99501-4112**

Contact:

Contact: **Elijah High**

Title: **Kitchen Staff**

Phone: **(203) 350-2822 x**

Email: eli@alaskahelicoptertours.com

Fax:

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Job Details:

Occupational Code: **35202100 Food Preparation Workers**

Job Title: **Kitchen Staff**

Industry Code: **561520 - Tour Operators**

Number of Positions: **5**

Referrals: **10**

Earliest Date to Display: **04/08/2025** Last Date Job Order Will Display: **04/21/2025**

Job Order Followup: **03/13/2025**

Job Type: **Seasonal**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

Job Duties and Skills:

Description:

Alaska Helicopter Tours headquartered at 1842 Merrill Field Dr. Anchorage, AK 99501; 907-759-7006 is looking to fill 5 (five) Kitchen Staff positions from May 12, 2025 - September 19, 2025. This is for full-time temporary, seasonal employment. Duties include: prepare, cook, and assemble food in a food service establishment. Prepping and chopping ingredients as needed for meals, portioning ingredients accurately, heating items to the correct serving temperatures on the grill top and managing the fryer basket to ensure food is properly cooked and served. Maintain a clean and organized kitchen and food service buffet line space. Clean dish area, prep stations, freezers, refrigerators, floors, and trash disposal areas to ensure the kitchen operates efficiently. Receive delivery orders and store delivery order items on shelves. Restock kitchen shelves with food items. Carry food items from kitchen to dining areas. Complete inventory of food items. Adhere to local, state, and federal food service safety regulations to maintain a safe and healthy working environment. No education or experience is required.

Workers will be paid no less than \$19.27 per hour, based on experience. Overtime is not available. Workers are required to work at least 40 hours per week and at least 5 days per week. Some Saturday and Sunday shifts are required. Schedule varies but the primary shifts are either 6:00 AM to 2:00 PM or 2:00pm to 10:00pm. Start and end times may vary between 6:00 AM to 10:00 PM based on company needs. Job opportunity is a temporary, full-time position. The requested temporary workers will perform services at 29979 E Knik River Rd. Palmer, AK 99645 including the county of ANCHORAGE, MATANUSKA - SUSITNA.

The employer will use a single workweek as its standard for computing wages due. Workers will be paid bi-weekly. Employer will make all deductions from workers paycheck required by law. Housing is provided by employer at no cost to the employee. The offered housing is optional to workers. If the worker completes 50% of the work contract period, employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the workers is dismissed earlier, employer will provide or pay for workers reasonable costs for return transportation and subsistence back home or to the place the workers originally departed to work, except where the worker will not return due to subsequent employment with another. The amount of transportation payment or reimbursement will be equal to the most economically and reasonable common carrier for the distance involved. Daily subsistence will be provided at a rate of \$15.88 per day during

travel to a maximum of \$59.00 per day with receipts. Reimbursement in the first week of work for all visa, visa processing, border crossing and other related fees, including those mandated by the government, incurred by the worker (but not included passport expenses or other charges primarily for the benefit of the worker). The employer will provide worker at no charge all tools, supplies and equipment required to perform the job and on the job training on the proper use of tools and equipment. The employer guarantees, as required by law, to offer work for the hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.

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Special Software/Hardware Skills Needed: **No**

Special Skills:

Job Requirements:

Minimum Age:

Test Done By: **No test required** Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No** Near Public Transportation: **No**

Drivers License Certification:

Drivers License Endorsements:

Compensation and Hours:

Minimum Salary: **19.27 Hour**

Maximum Salary: **19.27 Hour**

Pay Comments: **DOE (Depends on Experience)**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Rotating**

Benefits:

Other Benefits: **No Benefits Listed**

Job Order Information to be Displayed Online:

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

Job Application Information Needed:

Req Section

- ☒ Contact Information
 - ☒ Employment History ☐ Allow individuals that have never had a job to apply (eg. College graduates)
 - ☐ Education History
 - ☐ Certifications
 - ☐ Desired Job Type

Other Information:

Green Job: **No**
Featured Job: **No**
Federal Contractor: **No**
Job Order is for Veterans Only: **None Selected**

Subsidized by ARRA (Stimulus): **No**
In an Enterprise Zone: **No**
Court Ordered Affirmative Action: **No**

Staff Information:

Category: **Foreign Labor Cert H2B** Job Developer Mandatory Listing: **None of the items listed**
 Status: **Placed On Hold** Employer Status:
 Reason: **Other**
 Future Release From Hold: **04/01/2026**