



# Mississippi Department of Employment Security

Date received \_\_\_\_\_

## H-2B Temporary Non-Agriculture Job Order Request Form

### Employer Information

Company Name: Amis Lawn & Landscape, LLC (AMS0125-A)

Contact Name: Austin Amis

516 W College Street  
Mailing Address

Clinton MS 39056  
City State Zip code

Employer EIN #

\_\_\_\_\_ - [REDACTED]

Phone number:  
(\_\_\_\_) \_\_\_\_\_ - 769 500 1404

Fax number:  
(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email address:  
info\_amis\_lawn@udwss.com

### Job information:

Rate of Pay (PWD from Chicago NPC) \$ 15.35 hour Valid From 02/20/2025 to 12/20/2025  
mm/dd/yyyy mm/dd/yyyy

Overtime:  No  Yes \$ 23.03 hour Piece rate \$ \_\_\_\_\_  N/A

Job Title: Landscape Crew Member

SOC Code/Title 37-3011 Landscaping & Groundskeeping Workers NAICS Code 56173

Number of workers requested 18 Dates of need: From 02/20/2025 to 12/20/2025

# Hours: \_\_\_\_\_ per day 40 per week From 6:30am (am/pm) to 5:00pm (am/pm)

Days:  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Worksite address: Attach separate sheet to list multiple worksites.

4394 Williamson Rd Clinton MS 39056 Hinds  
Street City State Zip code County

### Job requirements:

Education  None  GED  High School  Associates Degree  Bachelors Degree  Other \_\_\_\_\_

Training  No  Yes \_\_\_\_\_ years \_\_\_\_\_ months Experience  No  Yes \_\_\_\_\_ years 3 months

### Other requirements:

Job Description:  
See Full Job Order Below

### Helping Mississippians Get Jobs

Henry J. Kirksey Building • 1235 Echelon Parkway • Jackson, Mississippi 39213  
Post Office Box 1699 • Jackson, Mississippi 39215-1699 • (601) 321-6000

MDES is an Equal Employment Opportunity Employer

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*Job Description Continued*

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**Agent Information**

Company Name: Aztec Foreign Labor

Contact Name: Anna Patino

Mailing Address  
San Luis Obispo CA  
City State Zip code

Phone number:  
( 321 ) 704 - 2589

Fax number:  
(      )      -     

Email address:  
anna@azteclabor.com

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**MDES USE ONLY**

MS Job Order Number \_\_\_\_\_

Job Order Start Date \_\_\_\_\_ Job Order End Date \_\_\_\_\_

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Notes:

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**Attachment 1. Additional Worksites \* Required**

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Street	City*	State*	Zip code	County*
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Street	City*	State*	Zip code	County*
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**See complete job order attached below**

Job Order #:

Job offered is **Temporary** and **Full-time**.

**How to Apply:** Contact the employer listed below or apply at nearest American Job Center.

**Employer Name:** Amis Lawn and Landscape LLC

**Employer Address:** 516 W College Street, Clinton, MS 39056

**Point of Contact:** Austin Amis

**Email:** info\_amis\_lawn@udwss.com

**Phone:** 769 500 1404

**Website:** form.jotform.com/UDWSS/amis-lawn

**State Workforce Agency:** Mississippi Department of Employment Security

**American Job Center Contact information:**

Jackson WIN Job Center

Comprehensive

3925 Sunset Drive

Jackson, MS 39213

Phone: 601-414-7796

Hours: Mon. - Fri. 8:00 a.m. - 5:00 p.m. - Closed Wed. 4:00 p.m.

Business Rep: No

Veterans Rep: Yes

Last Updated: 08/08/2024

**Job Title:** Landscape Crew Member

**Job Duties:**

**May include, but not limited to:**

- Gather and remove litter.
- Use hand tools, such as shovels, rakes, pruning saws, saws, hedge or brush trimmers, or axes.
- Operate vehicles or powered equipment, such as mowers, tractors, twin-axle vehicles, snow blowers, chainsaws, electric clippers, sod cutters, or pruning saws.
- Water lawns, trees, or plants, using portable sprinkler systems, hoses, or watering cans.
- Prune or trim trees, shrubs, or hedges, using shears, pruners, or chain saws.
- Mix and spray or spread fertilizers, herbicides, or insecticides onto grass, shrubs, or trees, using hand or automatic sprayers or spreaders.
- Care for established lawns by mulching, aerating, weeding, grubbing, removing thatch, or trimming or edging around flower beds, walks, or walls.
- Follow planned landscaping designs to determine where to lay sod, sow grass, or plant flowers or foliage.
- Trim or pick flowers and clean flower beds. Trim or pick flowers and clean flower beds.
- Attach wires from planted trees to support stakes. Attach wires from planted trees to support stakes.
- Plant seeds, bulbs, foliage, flowering plants, grass, ground covers, trees, or shrubs, and apply mulch for protection, using gardening tools.
- Mow or edge lawns, using power mowers or edgers.
- Rake, mulch, and compost leaves.
- Decorate gardens with stones or plants.

**Special Skills Requirements Description:**

- Must be willing and able to tolerate very hot or very cold temperatures.

- Must be willing and able to tolerate loud noises.
- Must be available for the entire contract period.
- Must be able to lift at least 50 pounds and be able to perform physical labor.
- May conduct post-hire, employer-paid drug testing.

**Education Required:** No

**Training Required (months):** No

**Work Experience Required (months, occupation):** Yes 3 months experience working in a commercial lawn and landscape environment

**Primary Worksite Address:** 4394 Williamson Rd, Clinton, MS 39056 (**Hinds County-Jackson, MS MSA**)

**Additional Worksite Locations (Counties and MSAs) if applicable:**

**Hinds County** - Jackson, MS MSA

**Madison County-** Jackson, MS MSA

**Rankin County-** Jackson, MS MSA

**# Workers:** 18

**Start Date:** 2/20/2025

**End Date:** 12/20/2025

**Basic Hourly Wage (from - to):** \$15.35/hr

**Overtime Hourly Wage (from - to):** \$23.03/hr

**Pay Frequency:** Biweekly

**Work days:** Monday-Thursday

**Hours per week:** 40

**Start Time:** 6:30am

**End time:** 5:00pm

**Overtime Hours Available:** Yes

**Daily Transportation Provided:** Yes

**OTJ Training Available:**Yes

**Employer-provided Tools and Equipment:** Yes

**Housing Provided:** Yes

**Deductions from Pay:** Optional housing at \$90/week.

**Special Requirements and Provisions:**

- Schedule varies (days of the week and shift times).
- Additional hours may be offered. May be required to work weekends.
- All worksite locations are within driving distance of primary worksite location.
- Employer will pay the highest of all prevailing wages for all worksite locations throughout the entire period of employment.
- Employer may offer a bonus depending on experience and merit.
- Employer offers a ride to the primary worksite location to the workers living area within a reasonable commute.
- Daily Transportation is provided to all worksites from primary worksite.
  - Employer provides optional housing to workers who do not reside within a reasonable commute to primary worksite location.
- Optional housing provided at \$90per person per week.

**Assurances:**

Employer will make all deductions from workers' paycheck required by law. Employer will provide all tools, supplies and equipment to perform job at no charge to worker. Employer guarantees to offer work for the hours equal to at least  $\frac{3}{4}$  of the workdays in each 12-week period of the total employment period. A single workweek will be used as a standard for computing wages. H-2B workers will be reimbursed in the first workweek all visa, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees). Transportation (including meals and lodging) to the place of employment will be provided, or its cost reimbursed, if the worker completes half of the employment period or if, after deducting the total cost owed to the worker in the first workweek, the worker does not earn enough to make the federal minimum hourly wage. Return transportation will be provided if the worker completes the employment period or is dismissed early by the employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distance involved. Daily subsistence will be provided at a rate of **\$15.88** per day during travel to a maximum of **\$59.00** per day with receipts.