

# South Carolina Job Order Print Document

Job Order: **1554137**

Print Date: **11/13/2024 4:22:59 PM**

Office: **Beaufort Center**

LWDB: **Lowcountry**

## Employer Information:

Employer Name: **The Sea Pines Resort**

How to Apply: **Provide a SCWOS Resumé Online or uploaded Resumé (recommended), At the Nearest One-Stop**

Company Website: **<https://www.seapines.com/careers>**

Application Comments:

**Inquire about the job opportunity at South Carolina SWA, 164 Castle Rock Rd, Beaufort SC 29906, (843) 524-3351, [www.jobs.scworks.gov](http://www.jobs.scworks.gov), EOE/M/F/D/V**

## Location:

Main Address:

**The Sea Pines Resort  
32 Greenwood Drive  
Hilton Head Island, SC 29928**

Mailing Address:

**32 GREENWOOD DR  
HILTON HEAD, SC 29928-4510**

## Contact:

Contact: **Mirna Tomic**

Title: **Director of Human Resources**

Phone: **(843) 842-1896 x**

Email: **[mtomic@seapines.com](mailto:mtomic@seapines.com)**

Fax: **(843) 842-1412**

Application Comments:

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## Job Details:

Occupational Code: **35303100 Waiters and Waitresses**

Job Title: **Server**

Industry Code: **721110 - Hotels and motels, except casino hotels**

Number of Positions:    Referrals: **9999**

**30**

Earliest Date to

Last Date Job Order Will Display: **01/22/2025**

Display: **11/14/2024**

Job Order Followup: **12/14/2024**

Job Type: **Temporary**    Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150**    Special Job Category:

**Days**

## Job Duties and Skills:

Description: **Sea Pines Resort, LLC, 32 Greenwood Drive, Hilton Head Island, SC 29928. (843) 842-1896.**

**30 temporary, full-time Servers from 02/12/2025 to 11/30/2025 in Hilton Head Island, SC.**

**Job Duties:** Take orders, inform kitchen of items ordered, serve or deliver food and beverages to resort guests, present check to guest, clear table or remove tray from guestroom. Assist with opening and closing of restaurant or food and beverage area. Set-up, clean, tear down work station, prepare side work. Follow mandatory safe cleaning and sanitizing procedures.

**No Minimum education or experience required.**

**New employees are subject to pre-employment criminal background check, paid by employer and applied equally to all workers, U.S. and foreign/H-2B.**

**Must be able to work a minimum 5-day workweek.**

**Must be able to work weekends and holidays.**

**Applicants must complete an employment application.**

**Employer will offer a minimum 35 hours per week. Resort open 7 days a week, workdays vary Sunday through Saturday. Shift: 10:30am-4pm, 4pm-11pm, 10:30am-11pm, 6:30am-3:30pm. Hours and shifts may vary with occupancy.**

**Tip position with basic wage rate of pay \$11.29 per hour. Allowed tip credit applied per FLSA guidelines to meet offered wage. FLSA Tip Credit taken as follows: Basic wage of \$2.58 per hour and \$8.71 tip credit per hour to make the guaranteed rate of \$11.29. Employer guarantees offered wage for hours worked if allowed tip credit does not make hourly wage equal to or exceed \$11.29 per hour. Employer may increase wage based on experience, performance, tenure, and/or market conditions. Overtime may be available at wage rate \$16.94 per hour. An overtime premium will be paid when required by Federal, State, or local law, including at time-and-a-half after 40 hours per workweek.**

**A single workweek will be used to compute wages due. Pay received bi-weekly.**

**Employer will provide on-the-job training.**

**Employer will make all deductions from the worker's paycheck required by law and deduct approved cost of housing if worker elects. Optional employee shared housing, including utilities, approximate cost \$150 per week. Daily transportation provided between employer housing and worksite at no cost to employee.**

**Employer will provide worker at no charge all tools, supplies, and equipment required to perform job. Required uniform provided at no cost to employee.**

**The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.**

**The employer will reimburse H-2B workers in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated**

by the government (excluding passport fees).

If worker completes half the employment period, employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the employment period or where the worker is dismissed early, the employer will provide or pay for workers reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a workers voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of at least \$15.88 per day during travel to a maximum of \$59 per day with receipts. All transportation costs are to be preapproved. If necessary, employer will reimburse worker within first pay period for approved cost of meals and lodging at the applicable exchange rate, not to exceed reasonable costs. Receipts must be submitted.

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Special Software/Hardware Skills Needed: **No**

Special Skills:

#### **Job Requirements:**

Minimum Age:

Test Done By: **Employer will perform testing** Required Tests: **New employees are subject to pre-employment criminal background check, paid by employer and applied equally to all workers, U.S. and foreign/H-2B.**

Hiring Requirements: **Background Checks**

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No** Near Public Transportation: **No**

Drivers License Certification:

Drivers License Endorsements:

#### **Compensation and Hours:**

Minimum Salary: **11.29 Hour**

Maximum Salary: **11.29 Hour**

Pay Comments: **DOE (Depends on Experience)**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Rotating Shift**

Benefits:

Other Benefits: **No Benefits Listed**

### Job Order Information to be Displayed Online:

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

### Job Application Information Needed:

## Req Section

- ☒ Contact Information
  - ☐ Employment History ☐ Allow individuals that have never had a job to apply (eg. College graduates)
  - ☐ Education History
  - ☐ Certifications
  - ☐ Desired Job Type

**Other Information:**

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

### In an Enterprise Zone: No

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

**Staff Information:**

Category: **Foreign Labor Cert  
H2B**

Job Developer Mandatory Listing: **None of the items listed**

Status: **Veteran Hold**

Employer Status:

Reason: **NA**

Future Release From Hold: