

Grounds/Maintenance Specialist

Job Posting:
13103458

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2024

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Job Description

JOB DETAILS:

Grounds/Maintenance Specialist. 24 temporary/full-time positions with Topeka Landscape Inc from 2/10/2025 through 11/30/2025.

Landscape or maintain grounds of property using hand or power tools or equipment. Workers must be able to perform a variety of tasks without close supervision, which may include any combination of the following: sod laying, mowing, mulching, trimming, planting, watering, fertilizing, digging, raking, assist with sprinkler installation and installation of mortarless segmental concrete masonry wall units. Must exercise independent judgment; may be asked to demonstrate tasks to other employees but position does not include supervision of other workers.

SPECIAL REQUIREMENTS: Must lift/carry 50 lbs., when necessary. Saturday and Sunday work required, when necessary. Employer-paid drug testing required of foreign and domestic workers prior to commencing work and post-hire at random, upon suspicion of use, and post-accident. Post-hire background check and employment eligibility (e-Verify) check required of foreign and domestic workers.

Requires 3 months of experience in specified occupation.

Employer pays in advance or reimburses workers in the first workweek for all government-mandated and visa-related fees (excluding passport fees). For non-local workers (i.e., residing outside normal commuting distance), employer arranges and pays directly for inbound travel costs no later than upon completion of the first half of the contract (the 50 percent point). Inbound travel includes transportation costs from worker's permanent residence or place of recruitment to the place of employment, a daily subsistence for meals, and reasonable lodging costs, if applicable. Subsistence reimbursements based on rates specified in the Federal Register (currently \$15.88 per day minimum, or \$59.00 per day maximum for workers with acceptable receipts). Transportation reimbursements based on worker's actual cost, not to exceed the most economical common carrier transportation costs for distances involved. Employer provides or pays outbound travel costs to same workers upon completion of the contract period or early dismissal, except where the worker has subsequent employment.

Employer guarantees to offer hours equal to at least three-fourths of the workdays in each 12 -week period of the total contract period, beginning with the first workday after the worker arrives at the place of employment and ending on the contract end date or any extension thereof. Employer may count all hours worked, as well as any hours offered within the standard work schedule that a worker chooses to not work, up to the maximum number of daily hours on the job order.

Workers who voluntarily abandon employment are not entitled to payment for outbound travel costs

Employer will provide without charge all tools, supplies and equipment (including uniform, if applicable) necessary to perform duties assigned.

If requested, employer assists non-local workers to secure worker-paid lodging.

WORKSITE LOCATION: 3220 SW Auburn Road Topeka, KS 66614 and multiple worksites within Shawnee, Osage, Lyon, and Jackson counties. Employers provide incidental transportation between job sites as necessary. Such transportation complies with all applicable Federal, State, and local laws/regulations. No daily transportation to/from workers' home and primary worksite.

WAGES: Wage rate is no less than \$17.75/per hour. Overtime hours vary at \$26.63/per hour. Raises and/or bonuses may be offered to any worker in the specified occupation, at the company's sole discretion, based on individual factors including work performance, skill, and tenure.

A single workweek will be used to compute wages due. The payroll period is weekly. Workers are paid by check on Friday. The standard work schedule is Monday through Friday, from 7:30 AM to 4:15 PM. Employer will offer 40 hours per week. Employer may offer more than the stated work hours, depending on weather, business needs, and other conditions. Extreme heat, cold, rain, or drought may affect exact working hours.

DEDUCTIONS: Employer makes all payroll deductions required by law. Employer does not envision other workforce-wide payroll deductions. Voluntary deductions must be pre-authorized in writing and may include the following: Voluntary advances and/or loans made to workers, if any, may be repaid by pre-authorized payroll deductions. First set of uniforms provided at no cost. Employer may deduct for voluntary pant rental program. Employer deducts reasonable fair market value cost of rent/utilities based on number of occupants for workers electing to reside in employer-provided housing (cost TBD). The employer may deduct for offered optional employee health insurance, employee savings, and retirement plans to its workers; participation in any such plan is voluntary.

REFERRAL INSTRUCTIONS: To apply, contact Topeka Landscape at (785) 232-8873 or apply at the job order holding office: Topeka Workforce Center, 1430 SW Topeka Blvd Topeka, KS 66612, phone (785) 235-5627.

Job Overview

Job Type

Full Time

Permanent/Temporary

Temporary

Internship

No

Shift(s)

Day Shift, Multiple Shifts Available

Other Shifts

The standard work schedule is from 7:30 AM until 4:15 PM, Monday through Friday. Employer will offer 40 hours per week. Employer may offer more than the stated work hours depending on

exact working hours.

Average Hours Per Week

40

Overtime

Available

Affirmative Action Job

No

Green Job

No

H-1B, H-2A, or H-2B Recruiting

H-2B Recruitment

Is there a formal program for training new employees?

No

Apprenticeship

No

Remote Available

No

Travel Required

Yes

Is driving an essential function of this job?

No

Is accessible by public transportation?

Yes

Pay Type and Salary

Wage Range

Wage: \$17.75 dollars per hour

Additional Wage Information

Overtime hours vary at: \$26.63 per Hour. Raises and/or bonuses may be offered to any worker in the specified occupation, at the company's sole discretion, based on individual factors including work performance, skill, and tenure.

Job Location

Landscape Contractor

Contact Information

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