

## H-2B Job Order Request Form

### Employer Information

Business Name: **BDG Trees, LLC - Conroe, TX**  
Physical Address: **2015 Ahrens Street , Houston, TX 77017**  
Mailing Address: **2015 Ahrens Street , Houston, TX 77017**  
Telephone: **(713) 847-7120**  
FEIN: **[REDACTED]**  
Unemployment Insurance Account Number: **14-6226540**  
Primary Contact: **Diana Salinas, HR Administrator**  
E-Mail Address: **dsalinas@bdgtrees.com**  
Job Order Expiration Date: **12/14/2024**

### Job Information:

Tree Trimmer / Climber. 35 temporary/full-time positions with BDG Trees, LLC - Conroe, TX from 1/4/2025 - 11/4/2025.

Use sophisticated climbing and rigging techniques, cut away dead or excess branches from trees or shrubs to maintain right-of-way for roads, sidewalks, or utilities, or to improve appearance, health, and value of tree. Prune or treat trees or shrubs using handsaws, hand pruners, clippers, and power pruner. Work off the ground in the tree canopy and may use truck-mounted lifts. Entry Level, requires supervision.

Must lift/carry 50 lbs., when necessary. Saturday and Sunday work required, when necessary. Employer-paid drug testing required of foreign and domestic workers prior to commencing work and post-hire at random, upon suspicion of use, and post-accident. Post-hire background check and employment eligibility (e-Verify) required of foreign and domestic workers.

On-the-job training will be provided to the worker.

Employer pays in advance or reimburses workers in the first workweek for all government-mandated and visa-related fees (excluding passport fees). For non-local workers (i.e., residing outside normal commuting distance), employer reimburses inbound travel costs at the 50% point in the contract (unless paid in advance). Inbound travel includes transportation costs from worker's permanent residence or place of recruitment, a daily meal subsistence (based on rates required by law, currently \$15.88 per day minimum or \$59.00 per day maximum for workers with acceptable receipts), and reasonable lodging costs, if applicable. Travel reimbursements based on least-cost common carrier rate. Employer provides or pays outbound travel costs upon completion of the contract period or early dismissal, except where the worker has subsequent employment.

Employer guarantees to offer hours equal to at least three-fourths of the workdays in each 12-week period of the total contract period, beginning with the worker's first workday and ending on the contract end date or any extension thereof. Employer may count all hours worked, as well as any hours offered within the standard work schedule that a worker chooses to not work, up to the maximum number of daily hours on the job order.

Workers who voluntarily abandon employment are not entitled to payment for outbound travel costs or the full three-fourths period guarantee described above.

Employer provides without charge all tools, supplies and equipment (incl. uniforms, if applicable) necessary to perform duties assigned. If requested, employer helps non-local workers secure optional worker-paid lodging (not to exceed fair market value, based on number of occupants; cost TBD). Housing costs paid directly to landlord and are not payroll deducted.

### JOB LOCATION:

100 Foster Dr Conroe, TX 77301 and multiple worksites within Harris, Liberty, Montgomery, San Jacinto, Walker and Waller counties.

Employer provides incidental transport between job sites. No daily transportation to/from workers' home and primary worksite. Such transportation complies with all applicable Federal, State, and local laws/regulations.

**WAGE INFORMATION:**

Wage rate is no less than \$21.13 per Hour. Overtime hours vary at: \$31.70 per Hour.

Raises and/or bonuses may be offered at employer's discretion, based on individual factors such as performance, skill, and tenure. A single workweek will be used to compute wages due. The payroll period is weekly. Workers are paid by check on Friday. The standard work schedule is from 6:00 AM until 2:30 PM, Monday through Friday.

Employer will offer 40 hours per week. Employer may offer more than the stated work hours, depending on weather, business needs, and other conditions. Extreme heat, cold, rain, or drought may affect exact working hours.

Employer makes all payroll deductions required by law. Employer does not envision other workforce-wide payroll deductions. Voluntary deductions must be pre-authorized in writing and may include the following: Employer may deduct health insurance premiums for workers voluntarily participating in plan.

**REFERRAL INSTRUCTIONS:**

State Workforce Agency (SWA) may only refer qualified applicants who have been apprised of the material terms and conditions of employment and who are able, willing, and available for the job. Employer makes hiring decisions at its sole discretion. Referrals and applicants are accepted from all sources. Applicants must possess documentation required to complete Form I-9 employment eligibility verification.

To apply, contact employer at [dsalinas@bdgtrees.com](mailto:dsalinas@bdgtrees.com) or apply at the job order holding office: WF SOL Conroe, 2218 IH 45 N Conroe, TX 77301, phone (936) 441-0037.