

**Job Order Submitted to Alaska State Workforce Agency  
Pursuant to 20 CFR 655.18(b)**

1. **Employer Name and Contact Information:** Westward Seafoods, Inc., Attn: Andrew Brown, 3015 112th Avenue NE, STE 100, Bellevue, WA 98004, Phone#: 206-682-5949, email: [Andrew.brown@wsi.us](mailto:Andrew.brown@wsi.us)
2. **Job Opportunity:** 5 temporary, full-time, seasonal Seafood Processing Technicians (Surimi and Roe) during Pollock A season from 01/04/2025 to 04/30/2025.
3. **Job Description:** Conduct all aspects of seafood processing regarding surimi and pollock roe. Duties include adjusting and fine-tuning machines that cut the fish, remove the roe, separate the fish meat, rinse and refine the fish meat, and mix more than 30 additives to produce surimi. Adjust machines as needed based on size and freshness of fish and adjust additives to produce special order surimi products. Test and inspect for fish meat quality, moisture control, removal of impurities, and bacteria control during multiple stages of surimi processing. Inspect and grade quality of pollock roe products for export to Japan based on size, color, freshness, maturity and other factors, and prepare pollock roe samples for roe auctions. Ensure compliance with food safety and sanitation rules. Responsible for quality control, ongoing product improvement measures, maintenance of machines and spare parts, and instructing or training other processing workers as needed. Must possess 24 months of pollock roe and surimi processing experience and technical knowledge of surimi and pollock roe processing and ability to work independently. Must be able to grade surimi and pollock roe products for Japanese market and must be able to quickly identify and resolve any problems that arise during surimi and pollock roe processing operations. Applications and/or resumes must include required work experience and information must be verifiable. Must be willing to work 12 hours per day, 7 days per week, depending on fish availability.
4. **Geographic Area.** At two shore plants in Alaska: 1200 Captains Bay Road, Unalaska, AK 99692 and 551 W Broadway, Unalaska, AK 99685
5. **Offered Wage.** \$29.85 to \$40.00 per hour, depending on experience, plus health insurance and potential for bonus.
6. **Overtime.** Overtime hours will be paid at \$44.78 to \$60.00 per hour, depending on experience.
7. **On-the-Job-Training.** N/A
8. **Hours of Work.** 12 hours per day from Monday through Sunday with minimum guarantee of 35 hours per week.
9. **Computation of Wages.** Employer will use a single workweek as its standard for computing wages due.
10. **Frequency of Pay.** Wages will be paid every 2 weeks.
11. **Room and Board.** Employer will provide room and board at the shore plant or nearby at no cost to the worker. Employer-provided housing is optional.
12. **Deductions from Paycheck.** Employer will make all deductions from the worker's paycheck required by law, including applicable state or federal taxes. No other deductions will be made except as requested or approved by worker for health insurance or other employee benefits.
13. **Transportation to Place of Work.** If the worker completes 50 percent of the work contract period, employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work.
14. **Return Transportation.** Upon completion of the work contract or where worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at the rate of \$15.88 per day during travel to a maximum of \$59 per day with receipts.
15. **Daily Transportation to and from Worksite.** N/A
16. **First Work Week Reimbursement.** Employer will reimburse worker in the first workweek for visa, visa processing, border crossing, and related fees incurred by the worker, including those mandated by the government, excluding passport expenses or other charges primarily for the benefit of the worker.
17. **Tools, Supplies and Equipment.** Employer will provide worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.
18. **Guarantee of Work.** Employer will offer worker employment for a total number of work hours equal to at least three-fourths of the workdays of each 6-week period during the entire employment period.
19. **How to Apply.** Refer to Job Order No. 678893 in the AlaskaJobs system at <https://www.jobs.alaska.gov/> and submit your resume or general application indicating availability to [dol.flc@alaska.gov](mailto:dol.flc@alaska.gov). For more information contact the closest job center at 211 Mission Road, Suite 103, Kodiak, AK 99615-6315 (Phone: (907) 486-3105; email:kodiak.jobcenter@alaska.gov). Information is also available from Andrew Brown (email: [Andrew.brown@wsi.us](mailto:Andrew.brown@wsi.us)).