

HOUSEKEEPER JOB ORDER- Kingston Kleaners- Housekeeper

Kingston Kleaners, LLC is seeking **six (6) Housekeepers** to work at 70 Loon Village Rd, Lincoln NH 03251. The position will be full time and seasonal during the dates of December 17, 2024 – April 15, 2025.

Housekeepers/Cleaners are required to clean guest/client houses and condos. This includes bathrooms, kitchens, bedrooms, living and common areas. Housekeepers/Cleaners may be asked to operate commercial laundry equipment, and/or to fold linens and towels. Responsibilities: Clean and restock supplies, units/condos. Make beds as directed. Communicate any concerns to the manager. Maintain office is clean and organized at the end of shift. Will be required to assist coworkers with their job duties if delegations have been completed. Must be flexible and adaptable under changing conditions, priorities, and unexpected situations. Must be able to display a positive and enthusiastic attitude. Must be able to work in and/or outdoors. Must be self-motivated, with the ability to complete tasks on time, paying attention to detail. Must always treat each team member with respect and dignity. Must have good customer service skills. Must be able to move up to 20 lbs. frequently and be able to bend, stoop, squat and stretch to fulfill tasks. Requires manual dexterity to use and operate all necessary equipment. Ability to work in all-weather environments.

Employees will work 5 days a week, averaging 35 hours. Must be able to work 7 hour shift between the hours of 8:00 am to 4:30 pm any day of the week as days off rotate, and shifts may vary. On-the-job training is provided. Kingston Kleaners, LLC will provide workers with all tools, supplies, and equipment required to perform the job at no charge. Weekends and holidays are required. The employer will provide daily transportation to and from the worksite in compliance with all applicable Federal, state and local laws and regulations.

The wage is \$16.89 per hour. Overtime opportunities may be available at a rate of \$25.34 per hour. All deductions will be made from paychecks that are required by law. No other deductions will be made unless agreed upon by the employees. Wages will be paid weekly on Friday, and the employer will use a single workweek as its standard for computing wages due.

This position is being made in connection with an application for H-2B workers.

The employer will reimburse the H-2B worker in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker. If the worker completes 50% of the work contract period, employer will reimburse the worker for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distance involved. Daily subsistence will be provided at a rate of \$15.88 per day during travel to a maximum of \$59.00 per day with receipts.

Housing/boarding is provided by the employer at a cost of \$100.00 per week. The workers will be asked to agree to have the rent deducted from their paycheck. This is optional and is not a condition of employment. Alternately, the employer will assist the workers to find suitable housing within working distance of the worksite.

Applicants seeking to inquire about the job opportunity can send applications and/or resumes with indications of availability to the Littleton New Hampshire Works Office located at 646 Union Street, Suite 100 Littleton, NH 03561, PH: (603)444-2971, or email resume to: kingstoncleanersnh@gmail.com