## H-2A Agricultural Clearance Order Form ETA-790A U.S. Department of Labor



## A. Job Offer Information

| 1. Job Title * | Farm worker                                 |               |              |              |                            |         |                 |       |                         |               |             |          |
|----------------|---|---------------|--------------|--------------|----------------------------|---------|-----------------|-------|-------------------------|---------------|-------------|----------|
| 2. Workers     | a. Total                                    | b. H-2A Woı   | rkers        |              |                            |         | Period          | of Ir | ntended E               | mployment     |             |          |
| Needed *       | 3   | 1             | (            | 3. First D   | Date * <b>4</b> / <b>2</b> | 25/2    | 024             |       | 4. L                    | ast Date * 1  | 11/15/2     | 024      |
|                | b generally require roceed to question      |               |              |              |                            |         |                 | a we  | eek? *                  | □ Y           | es 🛭 N      | 10       |
| 6. Anticipate  | d days and hours o                          | f work per we | ek (an e     | ntry is requ | ired for eacl              | h box b | elow) *         |       |                         | 7. Hourly     | Work Sch    | edule *  |
| 36             | a. Total Hours                              | 6 c.          | Monday       | 6            | e. Wedn                    | esday   | 6               | g.    | Friday                  | a. <u>7</u> : | 00 🛮 1      | AM<br>PM |
| 0              | b. Sunday                                   | 6 d.          | Tuesday      | 6            | f. Thurso                  | day     | 6               | h.    | Saturday                | b. <u>1</u> : | 30 🗖        |          |
|                | es - Description of                         |               |              |              | ervices an                 |         |                 | Info  | rmation                 |               |             |          |
| See Adder      | ndum C                                      |               |              |              |                            |         |                 |       |                         |               |             |          |
| 8b. Wage Of    | _   | Per *         |              | ece Rate     |                            |         |                 |       | Jnits / Es<br>Informati | timated Ho    | urly Rate / | 1        |
| \$ <u>18</u>   |   | HOUR<br>MONTH | \$ <u>10</u> |              | <u>'</u>                   | Broo    | coli (p         | ro    | cessed                  | 1)            |             |          |
|                | eted <b>Addendum A</b> and wage offers a    |               |              |              | on on the                  | crops   | s or agri       | cult  | ural activ              | ities to be   | ☑ Yes       | □ N/A    |
| 10. Frequenc   | cy of Pay: *                                | ] Weekly      | ☐ Biwee      | ekly [       | Other (s                   | specif  | y): <u>N</u> /A | ١     |                         |               |             |          |
|                | deduction(s) from pin response on this form |               |              |              |                            | ed.)    |                 |       |                         |               |             |          |



H-2A Agricultural Clearance Order Form ETA-790A U.S. Department of Labor B. Minimum Job Qualifications/Requirements 1. Education: minimum U.S. diploma/degree required. \* ☑ None ☐ High School/GED ☐ Associate's ☐ Bachelor's ☐ Master's or higher ☐ Other degree (JD, MD, etc.) 2. Work Experience: number of months required. 0 3. Training: number of months required. \* 4. Basic Job Requirements (check all that apply) § ☐ a. Certification/license requirements f. Exposure to extreme temperatures ☐ b. Driver requirements g. Extensive pushing or pulling ☑ h. Extensive sitting or walking C. Criminal background check ☑ i. Frequent stooping or bending over ☑ d. Drug screen ☑ j. Repetitive movements e. Lifting requirement 60 5a. Supervision: does this position supervise 5b. If "Yes" to guestion 5a, enter the number ☐ Yes ☑ No the work of other employees? \* of employees worker will supervise. § 6. Additional Information Regarding Job Qualifications/Requirements. (Please begin response on this form and use Addendum C if additional space is needed. If no additional skills or requirements, enter "NONE" below) See Addendum C C. Place of Employment Information 1. Place of Employment Address/Location \* Jackson Rd & 126th Ave 43.74327, -86.23984 2. City \* 3. State \* 4. Postal Code \* 5. County \* Hart Michigan |49420 Oceana 6. Additional Place of Employment Information. (If no additional information, enter "NONE" below) Employer owns and/or controls all worksites. 7. Is a completed Addendum B providing additional information on the places of employment and/or agricultural businesses who will employ workers, or to whom the employer will be providing workers, ☑ Yes □ N/A attached to this job order? \* D. Housing Information 1. Housing Address/Location \* 5569 136th Avenue 2. City \* 3. State \* 4. Postal Code \* 5. County \* Hart Michigan 49420 Oceana 6. Type of Housing (check only one) \* 8. Total Occupancy \* **Total Units** ☑ Employer-provided ☐ Rental or public (including mobile or range) 9. Identify the entity that determined the housing met all applicable standards: \* Other State authority ☑ Local authority SWA ☑ Federal authority ☐ Other (specify): 10. Additional Housing Information. (If no additional information, enter "NONE" below) \*

Housing provided only to non-local workers (i.e. permanent residence outside normal commuting distance). Only workers may occupy housing. Employer provides separate sleeping and bathroom facilities for each gender. Employer possesses and controls premises at all times. Workers must vacate housing promptly at end of contract period or upon termination, in accordance with state law. 11. Is a completed Addendum B providing additional information on housing that will be provided to ☑ Yes □ N/A workers attached to this job order? \*

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## E. Provision of Meals

| L. I TOVISION OF MEANS   |   |  |  |   |  |   |   |  |
|--|---|--|--|---|--|---|---|--|
| Describe <u>how</u> the employ<br>kitchen facilities. *  | er w  | vill provide each worker with three r  | neals p  | er day or fur   | nish fre   | e and conv  | enient cooking and  |  |
| (Please begin response on this f<br>Employer does not pr<br>kitchen facilities with a<br>dishwashing facilities<br>employer also provide<br>personal errands (e.g<br>other common areas<br>unavailable during the<br>with 20 CFR 655.122 | ovionapp<br>for<br>es f<br>l., g<br>are<br>e co<br>(g).<br>Ilow | and use Addendum C if additional space is neede meals. Employer-proving propriate equipment, appliance transportation. For wo ree transportation once peroceries, banking services shared by all workers. In ontract period, employer will be such circumstances, evable amount published in apartment of Labor. | ded hances, rkers r wee he or the end of the | cooking residing in k to/from hing, kitch vent that vide threever will de | acces<br>in emp<br>close<br>nen/co<br>kitche<br>daily<br>educt | ssories, a<br>ployer-p<br>est town<br>poking fa<br>en faciliti<br>meals i<br>the cost | and rovided housing, or city for acilities and es become n accordance of such meals |  |
| □ WILL NOT charge workers for meals.   |   |  |  |   |  |   |   |  |
| 2. The employer: *   | v   | WILL charge each worker for mea  | als at   | <b>\$</b> <u>15</u> .   | 88   | per day, if   | meals are provided.   |  |
| F. Transportation and Daily  | / Su  | bsistence  |  |   | •  |   |   |  |
| See Addendum C   |   | and use Addendum C if additional space is ne   | ŕ  |   |  |   |   |  |
| (i.e., inbound) and (b) fro<br>(Please begin response on this is<br>Employer pays/reimber<br>in the first workweek.<br>For non-local workers<br>subsistence, and lodge   | m th<br>form a<br>Urso<br>Wo<br>s, er<br>ging                   | gements for providing workers with e place of employment (i.e., outbour and use Addendum C if additional space is nees foreign workers for all vorkers responsible for secumployer reimburses reason if applicable), at least-cosmployer's place of employ   | ind). *<br>leded.)<br>isa-re<br>ring ir<br>nable<br>t ecor   | lated cos<br>bound tr<br>travel cos                                       | ts (ex<br>anspo  | cluding<br>ortation a<br>ansporta   | passport fees)<br>arrangements.<br>ation, daily                                     |  |
| During the travel describe   | ed in   | Item 2, the employer will pay for  | a. no  | less than   | <b>\$</b> <u>15</u>  | . 88  | per day *   |  |
| b. During the travel described in Item 2, the employer will pay for or reimburse daily meals by providing each worker *  b. no more than \$ 59 . 00 per day with receipts  |   |  |  |   |  |   |   |  |
|  |   |  |  |   |  |   |   |  |

G. Referral and Hiring Instructions

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| 1. Explain how prospective applicants may be considered for employment under this job order, including verifiable contact   |
|---|
| information for the employer (or the employer's authorized hiring representative), methods of contact, and the days and   |
| hours applicants will be considered for the job opportunity. *  |
| (Please begin response on this form and use Addendum C if additional space is needed.)  Employer accepts referrals and applicants from all sources. Interview required. Employer's agent conducts interviews by phone at time of inquiry or within a reasonable time thereafter. Interviews conducted at no cost to applicants, whether via phone or in-person. Contact Employer's agent Monday through Friday during the hours of 9:00 AM - 5:00 PM ET If unavailable, contact employer direct during the hours of 9:00 AM - 5:00 PM ET. |
| Employer Agent:   |
| MAS Labor H2A, LLC  |
| (434) 260-8833<br>referrals@maslabor.com  |
| Referring State Workforce Agency (SWA) responsible for informing applicants of terms and conditions of employment. After coordinating referral with local order holding office, referring SWA should contact employer or employers agent to provide notice of the referral. When possible, SWA should furnish translator services as needed. Employer requests advance notice by the SWA if holding office intends to refer multiple applicants concurrently.   |
| To be eligible for employment, applicants must:   |
| 1. Be able, willing, and available to perform the specified by duties for the duration of the contract period; 2. Have been any issed of all material starts and contract period in the contract period;  |

3. Agree to abide by all material terms and conditions of employment; 4. Be legally authorized to work in the United States; AND 5. Satisfy all minimum job requirements. Applicants may apply at nearest Michigan Works! office, which will apprise applicant of material/terms and conditions of employment and will only refer applicant to employer upon confirming hiring eligibility (i.e., that applicant is qualified, able, willing, and available). Visit Pure Michigan Talent Connect (mitalent.org) or call 800-285-9675 to find nearest Michigan Works! office.

| 2. Telephone Number to Apply * +1 (231) 873-5129 | 3. Extension § N/A | 4. Email Address to Apply * soomen@westmiproduce.com |
|--|--------------------|--|
| 5. Website Address (URL) to Apply * N/A          |                    |  |

#### H. Additional Material Terms and Conditions of the Job Offer

| 1. | Is a completed <b>Addendum C</b> providing additional information about the material terms, conditions, |       |    |
|----|---|-------|----|
|    | and benefits (monetary and non-monetary) that will be provided by the employer attached to this job     | ✓ Yes | No |
|    | order? *  |       |    |

#### I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I HEREBY CERTIFY my knowledge of and compliance with applicable Federal, State, and local employmentrelated laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- JOB OPPORTUNITY: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an H-2A Application for Temporary Employment Certification for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR part 653, subpart F and the requirements set forth in 20 CFR 655, subpart B. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR part 655, subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- NO STRIKE, LOCKOUT, OR WORK STOPPAGE: Employer assures that this job opportunity, including all places of employment for which the employer is requesting temporary agricultural labor certification does not currently have workers on strike or being locked out in the course of a labor dispute. 20 CFR 655.135(b).
- HOUSING FOR WORKERS: Employer agrees to provide or secure housing for the H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, and/or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations or public housing are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, and/or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the employer provides evidence that housing has been inspected and approved or, in the case of rental or public accommodations, is otherwise in full compliance.

- WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- **EMPLOYER-PROVIDED TOOLS AND EQUIPMENT**: Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f), .210(d), or .302(c).

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MEALS: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g). When a charge or deduction for the cost of meals would bring the worker's wage below the minimum wage set by the FLSA at 29 U.S.C. 206, the charge or deduction must meet the requirements of 29 U.S.C. 203(m) of the FLSA, including the recordkeeping requirements found at 29 CFR 516.27.

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

- TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits 7 to eligible workers.
  - Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker came to work for the employer to the employer's place of employment, whether in the U.S. or abroad. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will be less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the employer's obligation to hire U.S. workers who apply or are referred after the employer's date of need during the recruitment period set out in 20 CFR 655.135(d). 20 CFR 655.122(h)(2).

Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's place(s) of employment at no cost to the worker. 20 CFR 655.122(h)(3).

Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.104 or 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

THREE-FOURTHS GUARANTEE: Employer agrees to offer the worker employment for a total number of work hours equal to at least threefourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, up to a maximum of the number of hours specified in the job order for a workday, when the worker has been offered an opportunity to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).

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If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CFR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the threefourths guarantee period ends on the date of termination.

- EARNINGS RECORDS: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. The records must include each worker's permanent address, and, when available, permanent email address, and phone number(s). All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. HOURS AND EARNINGS STATEMENTS: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) if piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).
  - For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).
- RATES OF PAY: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), a prevailing wage rate, the agreed-upon collective bargaining rate, the Federal minimum wage, or the State minimum wage, whichever is highest, for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing wage rate, Federal minimum wage, State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest. If the applicable AEWR or prevailing wage is adjusted during the contract period, and that new rate is higher than the highest of the AEWR, the prevailing wage, the collective bargaining rate, the Federal minimum wage, or the State minimum wage, the employer will increase the pay of all employees in the same occupation to the higher rate no later than the effective date of the adjustment. If the new AEWR or prevailing wage is lower than the rate guaranteed on this job order, the employer will continue to pay at least the rate guaranteed on this job order.

If the worker is paid on a piece rate basis, the piece rate must be no less than the prevailing piece rate for the crop activity or agricultural activity and, if applicable, a distinct work task or tasks performed in that activity in the geographic area, if one has been issued. At the end of the pay period, if the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer guarantees that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period if its pay period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. FREQUENCY OF PAY: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, the employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the U.S. Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the Federal Register, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract after the worker fails to show up for work at the regularly scheduled time for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
- 14. CONTRACT IMPOSSIBILITY: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable

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to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses incurred by the worker to that employer's place of employment. The amounts the employer will pay for subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's place of employment if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's place of employment to the subsequent employer's place of employment. 20 CFR 655.122(h)(2).

- 15. DEDUCTIONS FROM WORKER'S PAY: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. DISCLOSURE OF WORK CONTRACT: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer or who does not require a visa for entry to the United States, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the work contract at minimum will be the terms of this clearance order, including all Addenda, the certified H-2A Application for Temporary Employment Certification and any obligations required under 8 U.S.C. 1188, 29 CFR part 501, or 20 CFR part 655, subpart B. 20 CFR 655.122(q).

#### 17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

- Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated first date of need, unless the employer has amended the first date of need at least 10 business days before the original first date of need by so notifying the Order-Holding Office (OHO) in writing (e.g., email notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended first date of need expeditiously. 20 CFR 653.501(c)(3)(i).
  - If there is a change to the anticipated first date of need, and the employer fails to notify the OHO at least 10 business days before the original first date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated first date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).
- Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and/or any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. §§ 2, 1001.

| Last (family) name *     Oomen | 2. First (given) name * Ken | 3. Middle initial § |
|--------------------------------|-----------------------------|---------------------|
| 4. Title * Owner               |                             |                     |

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| 5. Signature (or digital signature) *   |                    | 6. Date signed * |
|---|--------------------|------------------|
| Digital Signature Verified and Retained | Certifyine Officer | 2/15/2024        |
| Ву                                      | 10 0 00            |                  |

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

## H-2A Agricultural Clearance Order Form ETA-790A Addendum A U.S. Department of Labor



# A.9. Additional Crop or Agricultural Activities and Wage Offer Information

| Crop<br>ID | Crop or Agricultural Activity | Wage Offer               | Per           | Piece Rate Units / Estimated Hourly Rate / Special Pay Information  |
|------------|-------------------------------|--------------------------|---------------|---|
|            | Broccoli (fresh)              | \$ <u>15</u> . <u>00</u> | Piece<br>Rate | In Broccoli harvest, Ken Oomen Inc's production in Broccoli depends on size of crop - which is a result of weather and growing conditions, and in some cases prevelant diseases this crop may incur. On an average to good crop, a picker can pick up to 1.5/boxes (18 bushel per box) of Fresh Broccoli per hour - resulting in a pay of: 1.5/boxes hour X \$15 - \$22.50/hour. Guaranteed AEWR is \$18.50 per hour.   |
|            | Asparagus Harvest (processed) |                          | Piece<br>Rate | Daily production in Asparagus varies, based on seasonal trends, weather and size of crop. For example, during the first 3 - 4 weeks of Michigan Asparagus season -the production is at it's peak - pending good weather conditions, and workers can pick up to., 150/lbs/hour - resulting in a pay of 150 lbs X .16 = \$24/hour. During the last 3 - 5 weeks, production decreases substaintially and workers can pick up to., 120/lbs/hour - resulting in a pay of 120/lbs X .16 = \$19.20/hour. Some days product |
|            | Asparagus Harvest (fresh)     | \$ <u>00</u> . <u>18</u> | Piece<br>Rate | Daily production in Asparagus varies, based on seasonal trends, weather and size of crop. For example, during the first 3 - 4 weeks of Michigan Asparagus season -the production is at it's peak - pending good weather conditions, and workers can pick up to., 120/lbs/hour - resulting in a pay of 120 lbs X .18 = \$21.60/hour. During the last 3 - 5 weeks, production decreases substaintially and workers can pick up to., 100/lbs/hour - resulting in a pay of 100/lbs X .18 = \$18/hour. Some days product |
|            | Asparagus Harvest (spears)    | \$ <u>00</u> . <u>20</u> | Piece R       | Daily production in Asparagus varies, based on seasonal trends, weather and size of crop. For example, during the first 3 - 4 weeks of Michigan Asparagus season -the production is at it's peak - pending good weather conditions, and workers can pick up to., 100/lbs/hour - resulting in a pay of 100 lbs X .20 = \$20/hour. During the last 3 - 5 weeks, production decreases substaintially and workers can pick up to., 90/lbs/hour - resulting in a pay of 90/lbs X .20 = \$18/hour. Some days production d |
|            | Zucchini Harvest              |                          | Piece<br>Rate | In Zuchinni harvest, Ken Oomen Inc's production in Zuchini depends on size of crop - which is a result of weather and growing conditions, and in some cases prevelant diseases this crop may incur. On an average to good crop, a picker can pick up to 1.25/boxes of Zuchinni per hour - resulting in a pay of: 1.25/boxes hour X \$17 - \$21.25/hour. Guaranteed AEWR is \$18.50 per hour.  |
|            | Cabbage Harvest               | \$ <u>10</u> . <u>00</u> | Piece<br>Rate | In Cabbage harvest, Ken Oomen Inc's production in Cabbage depends on size of crop - which is a result of weather and growing conditions, and in some cases prevelant diseases this crop may incur. On an average to good crop, a picker can pick up to 1.75/boxes of Cabbage per hour - resulting in a pay of: 1.75/boxes hour X \$10 - \$17.50/hour. Guaranteed AEWR is \$18.50 per hour.  |
|            |                               | \$                       |               |   |
|            |                               | \$·                      |               |   |
|            |                               | \$                       |               |   |
|            |                               | \$                       |               |   |

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

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## C. Additional Place of Employment Information

| 1. Name of Agricultural Business § | 2. Place of Employment *   | 3. Additional Place of Employment Information § | 4. Begin<br>Date § | 5. End<br>Date § | 6. Total<br>Workers § |
|------------------------------------|--|---|--------------------|------------------|-----------------------|
| Ken Oomen, Inc.                    | 5648 N. 126th Avenue<br>Hart, Michigan 49420<br>OCEANA                               |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | 6894 126th Ave/Madison Road 43.76971, -<br>86.2422<br>Hart, Michigan 49420<br>OCEANA |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | 1623 Jackson Rd 49420/43.74455,-86.23447<br>Hart, Michigan 49420<br>OCEANA           |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | Jackson Road/43.7449, -86.22514<br>Hart, Michigan 49420<br>OCEANA                    |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | 5571 126th Avenue/43.74399, -86.24349<br>Hart, Michigan 49420<br>OCEANA              |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | Jackson Rd/43.74489, -86.25993<br>Hart, Michigan 49420<br>OCEANA                     |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | Stickney & Sippy Rd/43.84277, -86.20802<br>Wiley, Michigan 49405<br>MASON            |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | Custer Rd/43.86979, -86.21765<br>Wiley, Michigan 49405<br>OCEANA                     |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | 120th & Harrison/43.71655, -86.24614<br>Elbridge, Michigan 49405<br>OCEANA           |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | Washington & 72nd / 43.82371, -86.3811<br>Pentwater, Michigan 49449<br>OCEANA        |   | 4/25/2024          | 11/15/2024       | 1                     |

# D. Additional Housing Information

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## C. Additional Place of Employment Information

| 1. Name of Agricultural Business § | 2. Place of Employment *  | 3. Additional Place of Employment Information § | 4. Begin<br>Date § | 5. End<br>Date § | 6. Total<br>Workers § |
|------------------------------------|---|---|--------------------|------------------|-----------------------|
| Ken Oomen, Inc.                    | Washington & Brye/43.8167486.37997<br>Pentwater, Michigan 49449<br>OCEANA           |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | Washington&104th/43.81439, -86.29853<br>Wiley, Michigan 49405<br>OCEANA             |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | Oceana & Jefferson/43.78605, -86.35936<br>Pentwater, Michigan 49449<br>OCEANA       |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | 4594 N 104th Ave/43.72766, -86.29778<br>Hart, Michigan 49420<br>OCEANA              |   | 4/25/2024          | 11/15/2024       | 1                     |
| Ken Oomen, Inc.                    | 5405 N 136th/Jackson Road 43.74124, -<br>86.22024<br>Hart, Michigan 49420<br>OCEANA |   | 4/25/2024          | 11/15/2024       | 1                     |
|                                    |   |   |                    |                  |                       |
|                                    |   |   |                    |                  |                       |
|                                    |   |   |                    |                  |                       |
|                                    |   |   |                    |                  |                       |
|                                    |   |   |                    |                  |                       |

# D. Additional Housing Information

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| 1. Type of Housing *  | 2. Physical Location *                              | 3. Additional Housing Information § | 4. Total<br>Units * | 5. Total<br>Occupancy * | 6. Inspection Entity *  |
|---|---|-------------------------------------|---------------------|-------------------------|---|
| <ul><li>☑ Employer-provided</li><li>☐ Rental or public accommodations</li></ul> | 5571 N 126th Ave.<br>Hart, Michigan 49420<br>OCEANA |                                     | 1                   | 10                      | <ul> <li>☑ Local authority</li> <li>☑ SWA</li> <li>☑ Other State authority</li> <li>☑ Federal authority</li> <li>☑ Other</li> </ul> |
| <ul><li>☑ Employer-provided</li><li>☐ Rental or public accommodations</li></ul> | 1623 E Jackson<br>Hart, Michigan 49420<br>OCEANA    |                                     | 1                   | 10                      | <ul> <li>☑ Local authority</li> <li>☑ SWA</li> <li>☑ Other State authority</li> <li>☑ Federal authority</li> <li>☐ Other</li> </ul> |
| □ Employer-provided □ Rental or public accommodations                           |   |                                     |                     |                         | □ Local authority □ SWA □ Other State authority □ Federal authority □ Other   |
| ☐ Employer-provided☐ Rental or public accommodations                            |   |                                     |                     |                         | □ Local authority □ SWA □ Other State authority □ Federal authority □ Other   |
| ☐ Employer-provided☐ Rental or public accommodations                            |   |                                     |                     |                         | □ Local authority □ SWA □ Other State authority □ Federal authority □ Other   |

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#### H. Additional Material Terms and Conditions of the Job Offer

| 2 | loh | Offer | Information | n 1 |
|---|-----|-------|-------------|-----|
|   |     |       |             |     |

| Section/Item Number * A.8a 2. Name of Section or Category of Material Term or Condition | <sub>n *</sub> Job Duties |
|---|---------------------------|
|---|---------------------------|

## 3. Details of Material Term or Condition (up to 3,500 characters) \*

Vegetables including, but not limited to, asparagus, carrots, broccoli and zucchini, squash, pumpkin, cabbage...

Plant, cultivate and harvest vegetables. Use hand tools including, but not limited to: shovels, hoes and knives. Plant roots, seeds and bulbs. Spread plastic or other groundcovering. Clean plastic by hand from ground upon removal. Till soil. Weed and thin plants. Transplant plants by hand. Grade, size and field pack product. Take care to prevent damaging produce and plants.

Install/maintain irrigation systems and water lines. Move and install irrigation pipes and equipment. Dig and maintain ditches. Install and remove levee gates,

Apply pesticides, herbicides, fungicides, and other crop protectants. Apply fertilizers, plant growth chemicals, conditioners, and other plant related treatments at the correct times depending on plant type, growth, climate and crop conditions.

Workers must operate all equipment properly and in a manner that protects operator, others, the employer's products and property. Failure to comply with safety requirements and operating instructions may result in disciplinary action up to and including immediate termination.

Mow, cut, and weed fields, Perform ditching, shoveling, hoeing, houghing, organization, and other manual tasks, Bending, stooping and kneeling required. Use hand tools including but not limited to hoes, shovels, shears, clippers, loopers, and saws, Lift, carry, and load/unload products or supplies, Assist with farm building/field

Must wear assigned personal protective equipment when required. Must report for work daily wearing work clothing and boots or other durable foot wear. Workers wearing clothing inappropriate for work will not be permitted to start work

Outdoor work required when plants are wet, or during light rain, snow, moderate winds, direct sun, high humidity and extreme temperatures, Temperatures in fields during working hours may vary. Workers may be required to work during occasional showers not severe enough to stop field operations. Allergies to rapweed, goldenood, honey bees, insecticides, herbicides, fungicides, fungicides, fungicides, fungicides, or related chemicals may affect a worker's ability to perform the job. Work is done outdoors for long periods of time and requires prolonged periods of standing and/or walking, repetitive movements, and frequent bending and/or stooping. Workers must be able to handle, lift, and carry heavy or bulky objects (product, containers) in accordance with the specified lifting requirements.

Employer-paid post-hire random, upon suspicion, and post-accident drug testing required. Employer requires all newly hired employees to take and pass an employer-paid background check. All background checks are conducted uniformly after an initial job offer has been extended and accepted by the new hire. Applicants found to have felony convictions (including, but not limited to assault, child molestation, sex or drug-related convictions) will be immediately (ferminated out of concern for general public safety, and paid for all hours worked between the first date of employment and the date of termination, if any. In the case of a non-local worker who is terminated for cause resulting from findings of the background check, the employer will arrange least-cost transportation to the worker's place of recruitment, at the worker's expense. Workers with a clean driving record (no major moving violations such as but not limited to Driving While Intoxicaled or Reckless Driving) and able to obtain an insurable driver's license may drive company vehicles. Workers with appropriate licenses and a valid doctor's certificate may transport other workers. Supervisor(s) will provide instructions and directions to workers.

Drive tractors and planters, and operate other mechanized farm equipment to plant, cultivate and harvest vegetables. Load/unload harvested vegetables or other materials manually

#### b. Job Offer Information 2

| 1. Section/Item Number * | A.11 | 2. Name of Section or Category of Material Term or Condition * | Deductions from Pay |
|--------------------------|------|--|---------------------|
|                          |      |  |                     |

#### 3. Details of Material Term or Condition (up to 3,500 characters) \*

DEDUCTIONS. Employer makes all deductions required by law (e.g., FICA, federal/state tax withholdings, court-ordered child support, etc.). Workers must pre-authorize voluntary deductions, which may include repayment of wage advances and/or loans, health insurance premiums, retirement plan contributions, and/or third-party payments or wage assignments for products or services furnished for the worker's benefit or convenience. All deductions comply with the Fair Labor Standards Act (FLSA) and applicable state law. Employer may deduct reasonable repair costs if the worker is found to be responsible for damage to housing beyond normal wear and tear. Employer may charge worker for reasonable cost of damages to property and/or replacement of tools and/or equipment if such damage is found to have been the result of worker's willful misconduct or gross negligence.

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## H. Additional Material Terms and Conditions of the Job Offer

| c. Job Offer Information 3                     |                                    |   |   |
|--|------------------------------------|---|---|
| Section/Item Number *                          | B.6                                | 2. Name of Section or Category of Material Term or Condition *                                    | Additional Information Regarding Job Qualifications/Requirements  |
| verbal or written state<br>Employer-paid post- | ninimun<br>tement (<br>hire dru    | n of 3 months of agricultural field work experestablishing relevant prior work experience.        | rience handling tasks. Applicants must be able to furnish Saturday work required. Must be able to lift/carry 60 lbs.ck required. Workers with clean driving record and/or   |
| d. Job Offer Information 4                     |                                    |   |   |
| Section/Item Number *                          | F.1                                | 2. Name of Section or Category of Material Term or Condition *                                    | Daily Transportation  |
| housing, employer a personal errands (e.       | ncidenta<br>also prov<br>.g., groc | al transportation between worksites at no cost<br>vides free daily transportation to and from the | st to workers. For workers residing in employer-provided e worksite, and weekly transportation to closest town/city for a schedule varies depending on work location, work/weather efore/after workday begins/ends. |
| For Public Burden Sta                          | itement, so                        | ee the Instructions for Form ETA-790/790A.  |   |

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#### H. Additional Material Terms and Conditions of the Job Offer

e. Job Offer Information 5

|                         | Г    | 1  |                                     |
|-------------------------|------|--|-------------------------------------|
| 1 Section/Item Number * | A.8a | 2. Name of Section or Cotogon, of Material Term or Condition * | Job Duties - Job Duties Continued 2 |
| Section/Item Number *   |      | 2. Name of Section or Category of Material Term or Condition * |                                     |
|                         |      |  |                                     |

3. Details of Material Term or Condition (up to 3,500 characters) \*
Regardless of whether the employer requires a background check as a condition of employment, the employer may terminate for cause, in accordance with applicable laws and regulations, any worker found during the period of employment to have a criminal conviction record or status as a registered sex offender that the employer reasonably believes will endanger the safety or welfare of other workers, company staff, customers, or the public at large,

These Work Rules provide guidance to workers regarding acceptable conduct standards and general expectations. This document is not intended to be comprehensive. Repeat or severe violations of the Work Rules may result in immediate termination. Other policies and/or disciplinary measures may apply at employer's discretion.

- 1. Workers must comply with all rules relating to discipline, attendance, work quality and effort, and the care and maintenance of all employer-provided property.
- 2. Workers must perform work carefully and in accordance with employer's instructions. Workers performing sloppy work may be suspended without pay for the remainder of a workday or for up to three days, depending on the degree of infraction, the worker's prior record, and other relevant factors. Employer may discharge worker for subsequent offenses.
- 3. Workers may not use or possess alcohol or illegal drugs during work time or during any workday before work is completed for the day (e.g., during meals). Workers may not report for work under the influence of alcohol or illegal drugs. Employer may terminate workers for excessive alcohol use or drunk/disorderly conduct in housing after hours. Workers may not use, possess, sell, or manufacture illegal drugs on any employer premises, including housing. 4. Workers must be present, able, and willing to perform every scheduled workday at the scheduled time unless excused by employer. Employer does not permit excessive absences and/or tardiness. Workers must report any absence from work by 7:00 AM. Employer may terminate any
- worker who abandons employment (five consecutive workdays of unexcused absence). 5. Workers must keep employer-provided living quarters and common areas neat, clean, and in good repair, except for normal wear and tear. Workers must cooperate in maintaining common kitchen and living areas. Employer does not permit pets of any kind. Workers must occupy
- housing that employer assigns to them. 6. Workers may not remove, deface, or alter any employer notices or posters required by federal and state law. Workers may request copies of posters.
- 7. Workers living in employer-provided housing must lock the housing and turn off all lights, electronics, and unnecessary heat before leaving for work each morning. Workers must close all doors and windows while using heat and during adverse weather conditions.
- 8. Workers assigned to bunk beds in employer-provided housing may not separate bunk beds.
- 9. Workers may not cook in living quarters or any other non-kitchen areas in employer-provided housing.
- 10. Workers may not leave paper, cans, bottles and other trash in fields, work areas, or on housing premises. Workers must properly use trash and waste receptacles.
- 11. Workers may not take unauthorized breaks from work, except for reasonable breaks to use field sanitation, toilet, or hand-washing facilities, or to obtain drinking water,
- 12. Workers may not sleep, waste time, or loiter during working hours.

#### f. Job Offer Information 6

| 1. Section/Item Number *  | A.8a                 | 2. Name of Section or Category of Material Term or Condition *   | Job Duties - Job Duties Continued 3 |  |  |
|---|----------------------|--|-------------------------------------|--|--|
| 3. Details of Material Term or Condition (up to 3,500 characters) * Vorkers may not leave the field or other assigned work area without permission of employer or supervisor. |                      |  |                                     |  |  |
| <ol><li>14.Workers may not enter employer's premises w</li></ol>  |                      |  |                                     |  |  |
| <ol> <li>Workers must be present at their assigned wo</li> </ol>  | rksite at the schedu | led start time. Workers may not begin work prior to scheduled starting time or continue working after stopping tin | e.                                  |  |  |

- 16. Workers may not entertain guests in employer-provided housing premises after 10:30 PM, except on Saturdays when guest hours end at 12:00 midnight. No persons, other than workers assigned by employer, may sleep in housing.
- 17. Workers may not deliberately restrict production or damage products/commodities.
- 18. Workers may not physically threaten other workers, the employer, supervisors, or members of the public with any tool or weapon. Workers who violate this rule may be subject to immediate termination
- 19. Workers are prohibited from harassing others and engaging in abusive behavior of any kind. Workers who physically, sexually, or verbally harass other workers, the employer, supervisors, or members of the public may be subject to immediate termination. 20. Workers may not fight on employer's premises, including housing, at any time. Workers who violate this rule may be subject to immediate termination.
- 21. Workers may not carry, possess, or use any dangerous or deadly weapon. Workers who violate this rule may be subject to immediate termination.
- 22. Workers may not steal from other workers or the employer. Workers who violate this rule may be subject to immediate termination.
- 23. Workers may not falsify identification, personnel, medical, production or other work-related records.
- 24. Workers may not drive any vehicles on employer's property without proper licensing, if required.
- 25. Workers may not abuse or destroy any machinery, truck or other vehicle, equipment, tools, or other property belonging to the employer or to other workers.
- 26. Workers must report any damage or breakdown to equipment, tools, or other property belonging to the employer
- 27. Workers may not use or operate trucks or other vehicles, machines, tools or other equipment and property for personal use unless expressly authorized by the
- 28. Workers may not misuse or remove from the farm premises without authorization any employer-owned property.
- 29. Workers may not accept personal gifts from employer's vendors or customers without employer's authorization
- 30.Workers must obey all safety rules and common safety practices. Workers must report any injuries or accidents promptly to the employer or immediate supervisor.
- 31. Workers must follow supervisor's instructions. Insubordination is cause for termination.
- 32. Workers may not reveal confidential or proprietary business information to any third-party. Confidential information includes, but is not limited to, worker lists, customer lists, financial information, or other business records.
- 33. Workers may not make long distance phone calls on the employer's phone without employer's explicit permission
- 34. Except as otherwise noted above, employees who violate any of these Work Rules will be disciplined according to the following schedule:

First Offense:Oral warning and correction

Second Offense: Written warning and unpaid leave for balance of day.

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| H. Additional Material Telegram g. Job Offer Information 7   | rms and C  | onditions of the Job Offer  |   |
|--|--|---|---|
| Section/Item Number *  | A.8a   | 2. Name of Section or Category of Material Term or Condition *  | Job Duties - Job Duties Continued 4   |
| 3. Details of Material Term of Third Offense:Imme  | ediate te  | (up to 3,500 characters) *<br>rmination. Worker will be asked to sign writte  | n fact statement.   |
|  |  |   |   |
|  |  |   |   |
| h. Job Offer Information 8   |  |   |   |
| Section/Item Number *  | A.8a   | 2. Name of Section or Category of Material Term or Condition *  | Job Duties - Job Duties Continued 1   |
| Details of Material Term or with mechanized equipment such supervisors. Unusual, complex or not supervisors.   | or Condition<br>as a forklift. Mo<br>on-routine activ  | (up to 3,500 characters) * ow, cut and weed fields. Attach farm implements (e.g. plows, harrows, discs, sprayer ities will be supervised. Workers expected to perform basic duties in a proficient ma   | s) using hand tools. Workers must be able to comprehend and follow instructions and communicate effectively to nner without close supervision.  |
|  |  | work more than the stated daily hours and/or on a worker's Sabbath or federal holida<br>and other factors. Employer will notify workers of any change to start time. Workers w  | ys. Worker must report to work at designated time and place each day. Daily or weekly work schedule may vary du<br>vill have an unpaid lunch break.   |
| consistently and/or substantially fails whether workers' performance meets health and safety guidelines, includif fixtures, etc.), with care and respect, complied with the employer's quality absence was excused or the worker | to satisfy the est reasonable extended to satisfy the est reasonable extended to avoiding dama control standar timely communication. | employer's reasonable expectations (in accordance with the criteria set forth herein),<br>opectations, employer evaluates, among other reasonable criteria, whether the works<br>ols or equipment in accordance with best practices to protect the employer's propert<br>ige or improper cleanliness or maintenance standards; (4) has timely and consistent<br>rds for ensuring a marketable product; (6) is not repeatedly tardy or absent, has repo-<br>nicated and sought approval for any deviation from such schedule; (7) has consistent | ork Rules and other employer policies. Employer may terminate a worker for cause if the worker's performance or otherwise engages in serious or egregious misconduct that endangers health, safety, or property. In assessing ar: (1) has adequately complied with the Work Rules and any other policies or procedures; (2) has complied with all y, crops, and in a manner that avoids injury or damage; (3) has treated company property (tools, equipment, crops, y followed instructions duly communicated by supervisors, crew leaders, and management personnel; (5) has orted to work at the time and place instructed, and remained at work for the agreed-upon work hours, unless such the typerformed the duties assigned, in the manner instructed, and has not purposefully malingered or acted in a or reckless manner that poses a risk to the employer's crops/commodities, company property, or the health/safety |
|  |  | ne or more U.S. workers becoming available for the job during the employer's recrui<br>e of alcohol or drugs. Possession or use of illegal drugs or alcohol on company prem   | tment period. Job abandonment will be deemed to occur after five consecutive workdays of unexcused absences. ises is prohibited and will be cause for immediate termination.  |
| For Public Burden St   | atement, s   | ee the Instructions for Form ETA-790/790A.  |   |

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### H. Additional Material Terms and Conditions of the Job Offer

ADDITIONAL TERMS, CONDITIONS, AND ASSURANCES.

SCHEDULING CHANGES. Workers should expect occasional periods of little or no work because of weather, crop or other conditions beyond the employer's control. These periods may occur anytime throughout the season. Workers may be assigned a variety of duties in any given day and different tasks on different days.

REASONABLE ACCOMMODATIONS. Qualified workers with disabilities must notify the employer of any accommodations needed to perform the job. Workers must be able to perform the work required, with or without reasonable accommodations. A worker is not eligible for the job if the worker is not able to perform the job duties even with the requested accommodation, or if the employer is not reasonably able to provide the accommodation (i.e., because the accommodation would cause undue hardship on the operation of the business).

NONDISCRIMINATION. All terms and conditions included in the job order will apply equally to all seasonal workers (U.S. and foreign H-2A), employed in the occupation described in this job order.

DEPARTURE ACKNOWLEDGEMENT. Employer will advise all foreign H-2A workers of their responsibility to depart the United States upon separation of employment or completion of the H-2A contract period, unless the workers obtains an extension of status.

All work is compensated at the hourly rate specified in the job order except for any specified piece rates. No piece rate compensation will be lower than the prevailing piece rates in the area of intended employment. When work is performed according to the stated piece rate schedule, workers are guaranteed that they will be paid no less than the applicable H-2A hourly rate for each hour worked. Pay ranges, if applicable, are determined based on a variety of factors including but not limited to crop size, quality, yield, and other circumstances that affect the work or the market value of the commodity.

#### j. Job Offer Information 10

| Section/Item Number *  | A.11 | 2. Name of Section or Category of Material Term or Condition * | Pay Deductions - Deductions Continued 2 |  |  |  |  |  |
|--|------|--|---|--|--|--|--|--|
| 3. Details of Material Term or Condition ( <i>up to 3,500 characters</i> ) * Pay shall not be less than the stated minimum and shall not exceed the stated maximum for each activity. The employer may, in its sole discretion, raise or suspend the piece rate scheme in favor of hourly pay at the applicable H-2A hourly rate. See Addendum A for |      |  |   |  |  |  |  |  |
| piece rate schedule.   |      |  |   |  |  |  |  |  |
|  |      |  |   |  |  |  |  |  |
|  |      |  |   |  |  |  |  |  |

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## H. Additional Material Terms and Conditions of the Job Offer

| k. Job Offer Information 11  |  |  |   |
|--|--|--|---|
| Section/Item Number *  | F.1  | Name of Section or Category of Material Term or Condition *  | Daily Transportation - Daily Transportation Continued 1   |
| responsible for own all workers eligible for include any combinations. | ovided to<br>transpo<br>or emploation of<br>M. Rou | ransportation is voluntary. Workers who declinated in the context of the context is a value of the context in the context in the context in the following: pick-up truck (quantity: 2, seats and-trip travel for employer-provided transport | ne or are ineligible for employer-provided housing are ugh vehicles, with appropriate seating capacity, to transport antity, and seating capacity are TBD and may vary, but may per: 2). Pick-up time is approximately 7AM, and drop-off time ation is equal to or less than 75 miles. Vehicle safety |
| I. Job Offer Information 12  |  |  |   |
| 1. Section/Item Number *   | F.2  | 2. Name of Section or Category of Material Term or Condition *   | Inbound/Outbound Transportation - Inbound/Outbound Transportation Continued 1   |
| reimbursed upon co<br>Employer pays/reim<br>contract, based on le      | ng work<br>mpletio<br>burses<br>east-cos           | ers' pay below the FLSA minimum wage reim<br>n of 50% of the contract period. Workers resp<br>workers for outbound travel (transportation, s   | nbursed in first workweek; remainder of travel costs consible for securing outbound transportation arrangements. ubsistence, and lodging if applicable) at completion of cay/reimburse outbound travel costs to workers who resign  |
|  | 4  |  |   |

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

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