

## Hannah Reinke

---

**From:** Hannah Reinke  
**Sent:** Wednesday, November 22, 2023 3:22 PM  
**To:** ndflc@nd.gov  
**Subject:** SWA Job Order for S&S Landscaping Company Inc.  
**Attachments:** S&S- SWA JO.pdf

Hello,

I have created a Job Order for **S&S Landscaping Company Inc.** (Job Order #875400). It is listed under "Pending Jobs".

I will be submitting the ETA-9142B on December 16, 2023. **Please keep this Job Order on hold** until I have received the NOA (Notice of Acceptance) from DOL (Department of Labor).

I have also attached the Job Order in .pdf form for your records.

Thank you,



### Hannah Reinke

H-2B CLIENT MANAGER  
& OFFICE COORDINATOR



P: (208) 777-2654

F: (208) 446-2381

1831 N Lakewood Drive, Suite B  
Coeur d'Alene, ID 83814



# North Dakota Job Order Print Document

Job Order: 875400

Print Date: 11/22/2023 11:21:21 AM

Office: Fargo Job Service

LWDB: CSA 3

## Employer Information:

Employer Name: **S & S Landscaping Company Inc.**

How to Apply: **Provide a NDWC Resumé Online or uploaded Resumé (recommended), Provide a NDWC Application Online, Via Email, By Phone, In Person, At the Nearest One-Stop**

Company Website: **NA**

Application Comments: **Employer Contact Information: S&S Landscaping Company Inc. - Email: akennedy@sandslandscaping.com or Phone: 701-235-1515.**

**How to apply: Inquiries, applications, indications of availability and/or resumes may be sent to the nearest ND SWA: Fargo Job Service - 1350 32nd St. S. Fargo, ND 58103. Phone: 701-239-7300.**

## Location:

Main Address:

Mailing Address:

### Report to Worksite

#### Location

**2777 Fiechtner Drive  
South  
Fargo, ND 58103**

**2777 FIECHTNER DR S  
FARGO, ND 58103-2332**

## Contact:

Contact: **Amy Kennedy**

Title: **Controller**

Phone: **(701) 235-1515 x**

Email: **akennedy@sandslandscaping.com**

Fax:

Application Comments: **Employer Contact Information: S&S Landscaping Company Inc. - Email: akennedy@sandslandscaping.com or Phone: 701-235-1515.**

**How to apply: Inquiries, applications, indications of availability and/or resumes may be sent to the nearest ND SWA: Fargo Job Service - 1350 32nd St. S. Fargo, ND 58103. Phone: 701-239-7300.**

## Job Details:

Occupational Code: **37301100 Landscaping and Groundskeeping Workers**

Job Title: **Landscape Laborer**

Industry Code: **561730 - Landscaping Services**

Number of Positions: **40**

Referrals: **9999**

Earliest Date to Display: **01/01/2024** Last Date Job Order Will Display: **02/24/2024**

Job Order Followup: **01/31/2024**

Job Type: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category: **Alien Labor Certification**

**Job Duties and Skills:**

Description: **S&S Landscaping Company Inc. is looking to fill 40 Landscape Laborer positions. This is a temporary, full-time seasonal position from 3/15/2024 to 11/25/2024.**

**Begin/report to work: 2777 Fiechtner Drive S., Fargo, Cass County, ND 58103 @ \$19.28/hr. Employer will transport workers daily between report to work address and additional worksites.**

**Additional worksites: (work throughout the following counties/areas): Barnes, ND, Cass, ND, Grand Forks, ND, Richland, ND, Steele, ND, Traill, ND, Becker, MN, Clay, MN, Norman, MN, Otter Tail, MN, Polk, MN, and areas of East North Dakota nonmetropolitan area, Fargo, ND-MN, Grand Forks, ND-MN, Northwest Minnesota nonmetropolitan area.**

**Duties: Care for established properties with grounds maintenance equipment: mulch, aerate, weed/trim, mow, edge, prune, gather & remove litter. Install irrigation/drainage systems; winterize & start-up included, using irrigation methods: adjust amount of water consumption & prevent waste. Follow planned landscape design: seeding, plant foliage, grass, trees, shrubs, install mortarless segmental concrete masonry wall units for landscaping purposes & other related Landscape Laborer activities as per SOC/OES 37-3011 (onetonline.org). Work is performed outdoors, exposed to weather; must be capable of doing physically strenuous labor for long hours, occasionally in extreme heat or cold. Variable weather conditions apply; hours may fluctuate (+/-), possible downtime and/or overtime.**

**Terms: Employer will comply with all applicable Federal, State and local employment-related laws and regulations such as wages, breaks, hours worked, and overtime hours (overtime possible, but not required or guaranteed. If overtime is worked, wage is paid at 1.5x regular rate of pay per hour worked beyond 40 hours each week.).**

**Requirements: Must be 18 due to insurance. Must show proof of legal authority to work in the U.S. Drug/Alcohol/Tobacco free work zone. Perform physical activities: such as lift, balance, walk, stoop, handle, position, move, manipulate materials use static strength to exert maximum muscle force to lift, push, pull, carry objects up to 50lbs. No minimum education requirement. On-the-job training available. All applicants must be able, willing and qualified to perform work described and must be available for the entire period specified and work throughout all areas of intended employment. Based on Employer's discretion/cost: Worker may have random drug/alcohol testing during employment: positive test/refusal to abide = dismissal.**

**Wages & Conditions of Employment: \$19.28/Hour up to possible \$29.00/Hour OT \$28.92/Hour up to possible \$43.50/Hour. Wage may vary based on Experience. Will use a single workweek as its standard for computing wages due. Wage paid every week. All deductions required by law will be made by the employer as well as any further tax withholding or other reasonable deduction(s) authorized by the worker. Health and Welfare benefits may apply. At Employer's sole discretion: possible raises and/or bonuses based on individual factors such as work performance or skill (not guaranteed); possible cash advances (if applicable/requested by worker, potential deduction from worker's paycheck).**

**Possible offered daily/weekly hours: Monday-Friday 7:30AM-6:30PM. 40+ (plus); not including applicable lunch and/or breaks. Possible weekend/holiday work.**

**Inbound and Outbound Transportation (Initial Arrival & Contract Completion/Subsequent Departure): The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at the rate required at the time of travel (currently \$15.46 per day during travel to a maximum of \$59.00 per day with receipts).**

**Transportation and subsistence will be reimbursed (by check in 1st work week) for cost from the place from which the worker has come to work for the employer, whether in the U.S. or abroad, to the place of employment. Will reimburse the H-2B worker in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker (not including passport).**

**Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer.**

**3/4s Guarantee: The worker will be offered a total number of work hours equal to at least three-fourths of the workdays of each 12-week period.**

**Tools, equipment & supplies: All work will be done with employer provided tools, supplies and equipment without charge or deposit.**

**Miscellaneous: Optional, shared housing available to the worker (including: electricity, internet) at a monthly housing rate up to \$370; if optional housing is agreed upon by the worker, monthly housing rate will be deducted from worker's paycheck incrementally (weekly). Any worker who voluntarily abandons employment is not entitled to payment for outbound transportation or the full 3/4s Guarantee described.**

**Employer Contact Information: S&S Landscaping Company Inc. - Email: akennedy@sandslandscaping.com or Phone: 701-235-1515.**

**How to apply: Inquiries, applications, indications of availability and/or resumes may be sent to the nearest ND SWA: Fargo Job Service - 1350 32nd St. S. Fargo, ND 58103. Phone: 701-239-7300.**

Special Software/Hardware Skills Needed: **No**

Special Skills:

**Job Requirements:**

Minimum Age: **18**

Test Done By: **No test required**      Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No**      Near Public Transportation: **Yes**

Drivers License Certification:

Drivers License Endorsements:

**Compensation and Hours:**

Minimum Salary: **19.28 Hour**

Maximum Salary: **29.00 Hour**

Pay Comments: **DOE (Depends on Experience)**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Day Shift**

Benefits:

Other Benefits: **No Benefits Listed**

**Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

**Job Application Information Needed:**

**Req Section**

- Contact Information
- Employment History     Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

**Other Information:**

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

**Staff Information:**

Category: **Regular (Non Domestic)**

Job Developer Mandatory Listing: **None of the items listed**

Status: **Open and available**

Employer Status: **Open and available**

Reason: **NA**

Future Release From Hold: