

# Job Order Print Page

## Wyoming Job Order Print Document

Job Order: **2837976**

Print Date: **9/15/2023 8:31:39 AM**

Office: **Jackson**

LWDB: **Southwest**

### Employer Information:

Employer Name: **Trapper Corp**

How to Apply: **Provide a Wyoming at Work Resumé Online or uploaded Resumé (recommended), Via Email, At the Nearest One-Stop**

Company Website: **NA**

Application Comments: **State Workforce Agency (SWA) may only refer qualified applicants who have been apprised of the material terms and conditions of employment and who are able, willing, and available for the job. Employer makes hiring decisions at its sole discretion. Referrals and applicants are accepted from all sources. Applicants must possess documentation required to complete Form I-9 employment eligibility verification. To apply, contact employer at [operations@lexjh.com](mailto:operations@lexjh.com) or apply at the job order holding office: Casper Workforce Center, 100 West Midwest Ave. Casper, WY 82601, phone (307) 856-9231.**

### Location:

Main Address:

**The Lexington at Jackson Hole Hotel and Suites  
285 N Cache  
Jackson, WY 83001**

Mailing Address:

**PO BOX 1712  
JACKSON, WY 83001-1712**

### Contact:

Contact: **Adena Chernosky**

Phone: **(307) 733-2648 x5004**

Fax: **(307) 739-9351**

Title: **Operations Manager**

Email: **[operations@lexjh.com](mailto:operations@lexjh.com)**

### Job Details:

Occupational Code: **37201200 Maids and Housekeeping Cleaners**

Job Title: **Breakfast and Room Attendant**

Industry Code: **721110 - Hotels (except Casino Hotels) and Motels**

Number of Positions: **24**

Referrals: **9999**

Earliest Date to Display: **09/16/2023**

Last Date Job Order Will Display: **11/24/2023**

Job Order Followup: **10/16/2023**

Job Type: **Temporary**

Job Time Type: **Full Time (35 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

### Job Duties and Skills:

Description:

#### Job Information:

**Breakfast and Room Attendant. 24 temporary/full-time positions with Trapper Corporation DBA The Lexington at Jackson Hole Hotel & Suites from 12/15/2023 - 10/14/2024.**

**Clean guest rooms, lobbies, and common areas; clean and vacuum carpets, dust and polish furniture and equipment, make beds; clean and disinfect bathrooms. Wash windows and walls; stock rooms, breakfast and**

storage areas; empty trash, clear/clean dishes. Entry level; requires supervision.

Saturday and Sunday work required, when necessary. Must lift/carry 50 lbs., when necessary. Piece rate paid at \$7.50/room or prevailing wage, whichever is higher.

On-the-job training will be provided to the worker.

Employer pays in advance or reimburses workers in the first workweek for all government-mandated and visa-related fees (excluding passport fees). For non-local workers (i.e., residing outside normal commuting distance), employer reimburses inbound travel costs at the 50% point in the contract (unless paid in advance). Inbound travel includes transportation costs from workers permanent residence or place of recruitment, a daily meal subsistence (based on rates required by law, currently \$15.46 per day minimum or \$59.00 per day maximum for workers with acceptable receipts), and reasonable lodging costs, if applicable. Travel reimbursements based on least-cost common carrier rate. Employer provides or pays outbound travel costs upon completion of the contract period or early dismissal, except where the worker has subsequent employment.

Employer guarantees to offer hours equal to at least three-fourths of the workdays in each 12-week period of the total contract period, beginning with the workers first workday and ending on the contract end date or any extension thereof. Employer may count all hours worked, as well as any hours offered within the standard work schedule that a worker chooses to not work, up to the maximum number of daily hours on the job order.

Workers who voluntarily abandon employment are not entitled to payment for outbound travel costs or the full three-fourths period guarantee described above.

Employer provides without charge all tools, supplies and equipment (incl. uniforms, if applicable) necessary to perform duties assigned. If requested, employer helps non-local workers secure optional worker-paid lodging.

**JOB LOCATION:**

285 N Cache Street Jackson, WY 83001-1712 in Teton county.

**WAGE INFORMATION:**

Wage rate is no less than \$15.76 per Hour. Overtime hours vary at: \$23.64 per Hour. \$7.50/ per room or prevailing wage, whichever is higher.

Raises and/or bonuses may be offered at employer's discretion, based on individual factors such as performance, skill, and tenure. A single workweek will be used to compute wages due. The payroll period is bi-weekly. Workers are paid by check on Wednesday. The standard work schedule is from 8:00 AM until 4:00 PM, Monday through Friday.

Employer will offer 35 hours per week. Employer may offer more than the stated work hours, depending on weather, business needs, and other conditions. Extreme heat, cold, rain, or drought may affect exact working hours. No daily transportation to and from work provided.

Employer makes all payroll deductions required by law. Employer does not envision other workforce-wide payroll deductions. Voluntary deductions must be pre-authorized in writing and may include the following: Voluntary advances and/or loans made to workers, if any, may be repaid by pre-authorized payroll deductions. Employer deducts reasonable fair market value cost of rent/utilities based on number of occupants for workers electing to reside in employer-provided housing (cost TBD). Employer will deduct for reasonable cost of negligent damage to lodging facilities. Employer may deduct retirement plan contributions for workers voluntarily participating in plan.

**REFERRAL INSTRUCTIONS:**

State Workforce Agency (SWA) may only refer qualified applicants who have been apprised of the material terms and conditions of employment and who are able, willing, and available for the job. Employer makes hiring decisions at its sole discretion. Referrals and applicants are accepted from all sources. Applicants must possess documentation required to complete Form I-9 employment eligibility verification.

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Special Software/Hardware Skills Needed: **No**

Special Skills:

**Job Requirements:**

Minimum Age:

Test Done By: **No test required**

Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No**

Near Public Transportation: **No**

Drivers License Certification:

Drivers License Endorsements:

**Compensation and Hours:**

Minimum Salary: **15.76 Hour**

Maximum Salary: **15.76 Hour**

Pay Comments: **Will discuss with applicant**

Supplemental Compensation: **No**

Hours per Week: **Hours Not Specified**

Actual Hours:

Shift: **Day Shift**

Benefits:

Other Benefits: **No Benefits Listed**

**Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

**Job Application Information Needed:**

**Req Section**

- Contact Information
- Employment History  Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

**Other Information:**

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

**Staff Information:**

Category: **Foreign Labor Cert H2B**

Job Developer Mandatory Listing: **Mandatory Listing**

Status: **Placed On Hold**

Employer Status:

Reason: **Other**

Future Release From Hold: **10/11/2023**