

# Georgia Job Order Print Document

Job Order: **1078917**

Print Date: **10/3/2023 9:43:10 AM**

Office: **WorkSource Atlanta**

LWDB: **Region 3**

## **Employer Information:**

Employer Name: **Omni Atlanta Hotel at Centennial Park**

How to Apply: **Provide a WorkGa Resumé Online or uploaded Resumé (recommended), At the Nearest One-Stop**

Company Website: **<https://www.omnihotels.com/careers>**

Application Comments:

**Inquire about the job opportunity to WorkSource Atlanta, 818 Pollard Blvd SW Atlanta, GA 30315  
404-546-3000 <https://dol.georgia.gov> EOE/M/F/D/V**

**Location:**

Main Address:

**Omni Atlanta Hotel at CNN Center  
100 CNN Center  
Atlanta, GA 30303**

Mailing Address:

**100 CNN CTR NW  
ATLANTA, GA 30303-2762****Contact:**Contact: **Anittra Williams**Title: **Human Resources Director**Phone: **(404) 659-0000 x**Email: **awilliams@omnihotels.com**

Fax:

Application Comments:

**Inquire about the job opportunity to WorkSource Atlanta, 818 Pollard Blvd SW Atlanta, GA 30315  
404-546-3000 <https://dol.georgia.gov> EOE/M/F/D/V**

**Job Details:**

Occupational Code: **35901100 Dining Room and Cafeteria Attendants and Bartender Helpers**

Job Title: **Banquet Setup Staff**

Industry Code: **721110 - Hotels (except Casino Hotels) and Motels**

Number of Positions: **12** Referrals: **9999**

Earliest Date to Display: Last Date Job Order Will Display: **12/11/2023**  
**10/03/2023**

Job Order Followup: **11/02/2023**

Job Type: **Temporary** Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150** Special Job Category:  
**Days**

**Job Duties and Skills:**

Description:

Omni Atlanta Hotel at CNN Center, 100 CNN Center, Atlanta, GA 30303, (404) 659-0000

12 temporary, full-time Banquet Setup Staff from 01/01/2024 to 10/31/2024 in Atlanta, GA.

No minimum education or experience required.

Must pass a post-employment criminal background check, paid by employer and applied equally to all workers, U.S. and foreign/H-2B.

Must be able to work a minimum 5-day workweek.

Must be able to work weekends and holidays.

Applicants must complete an employment application.

**Job Duties:** Safely move, carry and set up banquet tables, chairs, buffet supplies, and food service trays; place and remove table cloths, silverware, glasses, paper, pens and other buffet supplies. Perform serving, cleaning, and stocking duties.

Employer will offer 35 hours of work per week. Resort open 7 days a week. Workdays will vary Sunday through Saturday, shift times: 7 AM - 3:30 PM, 3:00 PM - 12 AM, 11:00 PM - 8 AM (includes 1 hour unpaid break). Workdays and shift times may vary with events and occupancy.

Basic wage rate of pay \$15.00 per hour plus service charge. Will share service charge when working an event. The service charge will be distributed proportionally based on each workers hours worked per week. Employer may increase wage based on experience, market conditions, and/or provide additional pay for performance and tenure. Overtime hours may be available at: \$22.50 per hour. An overtime premium will be paid when required by Federal, State, or local law, including at time-and-a-half after 40 hours per workweek.

Employer will provide on-the-job training.

A single workweek will be used to compute wages due. Pay received bi-weekly.

Employer will make all deductions from the worker's paycheck required by law.

Employer will assist in locating housing. Public transportation within walking distance of the hotel.

One optional meal during shift is available for \$2, payroll deducted if worker elects.

If worker completes half the employment period, employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the employment period or where the worker is dismissed earlier, the employer will provide or pay for workers reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a workers voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of at least \$15.46 per day during travel to a maximum of \$59 per day with receipts. If necessary, employer will reimburse worker within first pay period for approved cost of meals and lodging at the applicable exchange rate, not to exceed reasonable costs. Receipts must be submitted.

Employer will provide worker at no charge all tools, supplies, and equipment required to perform job. Uniform provided at no cost to employee.

Employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.

Employer will reimburse H-2B workers in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees).

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Special Software/Hardware Skills Needed: **No**

Special Skills:

### Job Requirements:

Minimum Age:

Test Done By: **Employer will perform testing** Required Tests: **Must pass a post-employment criminal background check, paid by employer and applied equally to all workers, U.S. and foreign/H-2B.**

Hiring Requirements: **Background Checks**

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No** Near Public Transportation: **Yes**

Drivers License Certification:

Drivers License Endorsements:

### Compensation and Hours:

Minimum Salary: **15.00 Hour**

Maximum Salary: **15.00 Hour**

Pay Comments: **DOE (Depends on Experience)**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Rotating**

Benefits:

Other Benefits: **No Benefits Listed**

**Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

**Job Application Information Needed:**

**Req Section**

- Contact Information
- Employment History     Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

**Other Information:**

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

**Staff Information:**

Category: **Regular (Non Domestic)**

Job Developer Mandatory Listing: **None of the items listed**

Status: **Placed On Hold**

Employer Status:

Reason: **NA**

Future Release From Hold: