

# Job Order Print Page

## Louisiana Job Order Print Document

Job Order: **1494404**

Print Date: **9/6/2023 3:23:17 PM**

Office: **Calcasieu American Job Center**

LWDB: **Calcasieu Parish Consortium**

### Employer Information:

Employer Name: **Waterloo Hospitality INC (Suppressed)**

### Job Details:

Occupational Code: **37101100 First-Line Supervisors of Housekeeping and Janitorial Workers**

Job Title: **Housekeeping Supervisor**

Industry Code: **561720 - Janitorial Services**

Number of Positions: **3**

Referrals: **25**

Earliest Date to Display: **09/06/2023**

Last Date Job Order Will Display: **10/21/2023**

Job Order Followup: **10/21/2023**

Job Type: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

### Job Duties and Skills:

Description: Waterloo Hospitality Inc., has following F/T seasonal openings in Lake Charles, LA from 11/20/2023 to 9/15/2024 at:

- 2550 Golden Nugget Blvd, Lake Charles, LA 70601

Housekeeping Supervisor: 3 openings, minimum 35hrs/wk. 8am-4pm, 4pm-10pm and 10pm - 7am.

Wage: 18.23 - \$19/HR, Raises and/or bonuses may be offered based on individual factors including work performance, skill, and tenure.

Overtime if available occurs after/over 40hrs/WK at \$27.35 - \$28.5/hr.

Perform housekeeping/cleaning duties such as:

- Supervise work of housekeepers
- Ability to coordinate/inspect activities of junior housekeeping staff & Manage diverse group of people
- Ability to coordinate paperwork from employees as needed
- Ability to guide and perform disciplinary actions as needed

- Liaise as middle person between hotel and staff
- Clean hotel/resort guest rooms, condos, cottages, villas including dusting sweeping, moping, and vacuuming
- Make beds and replenish linens and do laundry
- Clean bathroom and dishes in kitchen, emptying trash, cleaning hallways and public area
- Clean dishes, kitchen, food preparation equipment & Utensils
- Perform light housekeeping and cleaning such as clean hotel/resort guest rooms, condos, cottages, villas and public. This includes dusting, sweeping, moping & vacuuming, making beds & replenish linens. Clean bathroom & kitchen, emptying trash, cleaning hallways and public areas.

Work week: Monday through Sunday, Scheduled shift and workdays vary. Weekends and holidays required.

- Minimum 12-month hotel/resort housekeeping experience required
- Rotate/split shifts
- Supplies, work tools and equipment are provided free
- The employer will make all deductions from worker's paycheck required by law
- **Must lift/carry 50 lbs., when necessary**

### Deduction from pay

- Employer will make all deductions from worker's paycheck required by law.
- Employer will deduct any written preapproved deduction requested by employee

Voluntary/Optional, Third-Party Rent/housing: Provided by a third party company

- Optional & Voluntary 3rd party housing may be available at \$150 - \$175/ WK & may be voluntarily payroll deducted biweekly
- Waterloo Hospitality could act as guarantor for timely rent payment however, lease is directly with 3rd party service provider & between employees & housing company as Waterloo Hospitality has no housing of its own
- Housing Deposits and/or a \$250 nonrefundable administrative fee may be required if you choose the voluntary optional 3rd party housing
- Third party housing provider/landlord may require that the last 8 weeks of rent (covering July 21, 2024 to Sept 15 2024) be prepaid upfront or payroll deducted in installments of \$150 per pay period until full payment is achieved. This pre-paid last 8 wks rent is nonrefundable

Subsistence, Visa & Related fees

- Visa and related fees will be reimbursed in the first work week
- Guaranteed work for total hours, equal to at least  $\frac{3}{4}$  of the workdays in each 12-week period:
  - If the worker completes 50% of the work contract period, employer will arrange and pay or reimburse directly for transportation and daily subsistence (min 15.46/day and max 59/day with receipts)
  - If the worker completes the employment period or is dismissed early employer will arrange and pay directly for return transportation and daily subsistence (min 15.46/day and max 59/day with receipts), upon departure
- Pay is bi-weekly
- Employer will use a single workweek as its standard for computing wages due

To apply, send resume to [h2bhires@gmail.com](mailto:h2bhires@gmail.com) or call at 786-492-9774 or contact Calcasieu American Job Center 2424 3rd Street Lake Charles, LA 70601

Phone: 337-721-4010 [nclophus@calcasieuparish.gov](mailto:nclophus@calcasieuparish.gov) Refer Job #

Special Software/Hardware Skills Needed: No

Special Skills:

**Job Requirements:**

Minimum Age:

Test Done By: **No test required**

Required Tests: NA

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **12**

Requires a Drivers License: **No**

Near Public Transportation: **Yes**

Drivers License Certification:

Drivers License Endorsements:

**Compensation and Hours:**

Minimum Salary: **18.23 Hour**

Maximum Salary: **19.00 Hour**

Pay Comments: **Not Applicable**

Supplemental Compensation: **No**

Hours per Week: **Hours are Specific**

Actual Hours: **35**

Shift: **Other, see job description**

Benefits:

Other Benefits: **No Benefits Listed**

**Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is not displayed, One-stop staff screens applicants, Staff contacts individual about qualifications**

**Job Application Information Needed:**

**Req Section**

- Contact Information
- Employment History  Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

**Other Information:**

Green Job: **No**

Featured Job: **No**

Federal Contractor: **No**

Job Order is for Veterans Only: **None Selected**

**Staff Information:**

Category: **Regular (Non Domestic)**

Status: **Open and available**

Reason: **NA**

Future Release From Hold:

Subsidized by ARRA (Stimulus): **No**

In an Enterprise Zone: **No**

Court Ordered Affirmative Action: **No**

Job Developer Mandatory Listing: **None of the items listed**

Employer Status: **Open and available**