

FAX IT!

**Send your Job Posting to your local
Workforce Career Center**



Workforce Office serving your area:

Date: _____

Office E-Mail:

Office Fax No.:

Tell us about this position... (please complete ALL sections, as we will not be able to post incomplete orders)			
Company Name: Ecoscape Solutions Group, LLC_Raleigh		Federal I.D.: ██████████	
Job Title: Landscape Laborer			
Is this a new job posting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Has a similar/identical job order previously been submitted for this occupation? <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No	
* If yes, may a staff member contact you regarding an expedited means of posting similar positions? Please indicate your contact information below and fax this form back to the Workforce Office. <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(The remaining form need then only indicate CHANGES from the previous order.)</i>			
Main/Corporate Contact Information			
Contact Person: Elise Johnson		Title: Vice President, HR	
Mailing Address: PO Box 3328			
City: Huntersville		State: NC	Zip: 28070
Phone: (704) 509-0020		Alternate Phone: N/A	
Fax: N/A		Email: ejohnson@yellowstonelandscape.com	
Job Location Information (if different from above)			
Job Location Contact Person: Same as above.		Title: Same as above.	
Physical Address: 1101 Ellis Street			
City: Durham		State: NC	Zip: 27703
Phone: Same as above.		Alternate Phone: N/A	
Fax: N/A		Email: Same as above.	
Display online to job seekers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - Please note that this job will not be displayed in online job search results and job seekers will NOT be able to apply directly online to this job. Only staff will be able to view the job and make referrals.		Display your company name? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Have our staff screen your applicants? <input type="checkbox"/> Yes - If yes, require the applicant to meet the staff member that is screening? <input type="checkbox"/> Yes; <input type="checkbox"/> No <input checked="" type="checkbox"/> No			
Career Readiness Certification Required: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum <input checked="" type="checkbox"/> N/A			
Occupational Licenses/Certifications Specify: N/A <input type="checkbox"/> Required <input type="checkbox"/> Preferred			
Complete the following section only if this is your first time posting a job with NCWorks Online or information has changed.			
How would you like DWS to contact you?			
<input checked="" type="checkbox"/> Internal Message (through NCWorks Online)		<input checked="" type="checkbox"/> Email	
<input type="checkbox"/> Text Message Notification (If Available)		<input type="checkbox"/> Text Message (If Available)	
		<input type="checkbox"/> Fax	
Company Information:			
Industry Title: 56173 Landscaping Services		No. of Employees: 817 (corp)	
Type of Employer: <input checked="" type="checkbox"/> Private Sector <input type="checkbox"/> State Government <input type="checkbox"/> Local Government			
<input type="checkbox"/> Federal Government <input type="checkbox"/> International/Foreign Gov. <input type="checkbox"/> Non-Profit <input type="checkbox"/> Education (Higher) <input type="checkbox"/> Education (K-12)			
Job Details			
Number of Positions: 45		Keep Job Order Open Until: 1/16/2023 <i>(Cannot exceed 60 days without notifying Workforce Office)</i>	Number of Referrals Desired: Unlimited
Type of Job:			
<input type="checkbox"/> Regular <input checked="" type="checkbox"/> Temporary <input type="checkbox"/> Seasonal <input type="checkbox"/> Volunteer <input type="checkbox"/> Contract [Length: month(s)/year(s)]			
<input checked="" type="checkbox"/> Full-Time (30+ hours) <input type="checkbox"/> Part-Time (<30 hours) <input type="checkbox"/> Full and Part-Time Positions <input type="checkbox"/> As Needed (PRN)			

<p align="center">Job Summary</p> <p>Please provide a detailed job description of the position (including any specialized skills required).</p> <p align="center">(PLEASE PRINT)</p>	<p>Landscape Laborer. 45 temporary/full-time positions with Ecoscape Solutions Group, LLC_Raleigh from 2/6/2023 - 11/14/2023.</p> <p>Landscape or maintain grounds of property using hand or power tools or equipment. Workers typically perform a variety of tasks, which may include any combination of the following: lay sod, mulch, mow, trim, plant, water, fertilize, dig, rake, and remove trash/debris. May also need to identify insect and disease issues and safely handle pesticides. Maintain/repair tools/equipment as needed. Entry level; requires supervision. (see attachment)</p>
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Hiring Requirements

Check hiring requirements for this job, if any: Drug Test Background Check Credit Check
 Reference Check Motor Vehicle Record Check Other - specify: E-Verify

Testing Requirement: Employer will perform Other Source will perform testing

Provide a brief description of the testing being performed and the collection method(s): See attachment.

Education, Licenses, and Certifications

Minimum age of applicants to this position, if any? N/A

This minimum age is due to the following:
 Alcohol Hazardous work/materials involved Hours of Work
 Insurance Other (Specified in Job Summary) Special Program/Category Bonding

Minimum education required, if any: N/A

Minimum months of prior experience required, if any? 0

Is job accessible by public transportation: Yes No

Driver's License Required: Yes (operator) Yes (CDL) No

Driver's License Type Required: Class A Class B Class C N/A

Endorsements: Class H Class N Class P Class S Class T No Endorsements Required

Compensation and Hours

Hiring range (required)? Minimum Pay: \$18.10 **Maximum Pay:** **Display to Jobseekers?** Yes No

Basis of salary/pay: Hour Day Week Month Year Quarter Other - specify:

Pay comments: Depends upon Experience Commission only Salary + Commission
 Piece rate Salary + Tips Salary + Bonus Per Diem only Will discuss with applicant

Hours per week? Not specified Vary Are Specific (# per week =)

Shift: Day Evening/Swing Night/Graveyard Rotating Split Other (Specified in Job Summary)

Benefits Offered

Please list benefits that you plan to offer to the incumbent, if any:
See attachment.

Job Application Methods Accepted

Check the methods that individuals may use to apply for this job:

Provide a NCWORKS Online Resume (recommended) Provide a NCWORKS Online Application At nearest Workforce Office
 Directly to employer via: Phone In Person Email Resume Mail Resume
 Via Company Website http://

Additional Information

Is this a Green Job? Yes No

Are you a Federal Contractor? Yes No

Does a court ordered affirmative action plan require posting this job order? Yes No

Does this job order require security clearance? Yes No

Is this a mandatory job order being filed in connection with an application to the Department of Labor to employ H-2B, temporary non-agricultural, guest workers in the United States? Yes No Not Specified

Are there any fees, upfront cost or out-of-pocket expenses associated with this job listing for an applicant seeking to fill this position? **In order for an employer to use NCWorks Online, no fee may be charged to a job applicant.** Yes No

**NCWorks
H-2B Job Order Request Form
Attachment**

State UID: 052997

Job Location Information (Cont'd)

1101 Ellis Street Durham, NC 27703 and multiple worksites within Wake, Rockingham, Randolph, Orange, Johnston, Harnett, Guilford, Franklin, Forsyth, Durham, Chatham and Alamance counties.

Employer provides incidental transport between job sites.

Referral Instructions (Cont'd)

State Workforce Agency (SWA) may only refer qualified applicants who have been apprised of the material terms and conditions of employment and who are able, willing, and available for the job. Employer makes hiring decisions at its sole discretion. Referrals and applicants are accepted from all sources. Applicants must possess documentation required complete Form I-9 employment eligibility verification.

To apply, contact employer at (704) 509-0020, inquire at nearest Career/Workforce Cntr, or send resume to NCWorks Career Center - Durham County, 1105 S. Briggs Avenue Durham, NC 27703, phone (919) 560-6880.

Job Details / Hiring Requirements (Cont'd)

Must lift/carry 50 lbs., when necessary. Saturday and Sunday work required, when necessary. Employer-paid drug testing required of foreign and domestic workers prior to commencing work and post-hire upon suspicion of use and post-accident. Post-hire background checks may be required of foreign and domestic workers based on contract requirements. Employment eligibility (e-Verify) check required of foreign and domestic workers. Post-hire motor vehicle record check required only of foreign and domestic workers who drive company vehicles (driving is not a requirement of all workers in the position).

On-the-job training will be provided to the worker.

Compensation and Hours / Benefits Offered (Cont'd)

Wage rate is no less than \$18.10 per Hour. Overtime hours vary at: \$27.15 per Hour.

Raises and/or bonuses may be offered at employer's discretion, based on individual factors such as performance, skill, and tenure. A single workweek will be used to compute wages due. The payroll period is weekly. Workers are paid by check on Friday. The standard work schedule is from 7:00 AM until 4:00 PM, Monday through Friday.

Employer will offer 40 hours per week. Employer may offer more than the stated work hours, depending on weather, business needs, and other conditions. Extreme heat, cold, rain, or drought may affect exact working hours.

Employer makes all payroll deductions required by law. Employer does not envision other workforce-wide payroll deductions. Voluntary deductions must be pre-authorized in writing and may include the following: Voluntary advances and/or loans made to workers, if any, may be repaid by pre-authorized payroll deductions. Employer deducts reasonable fair market value cost of rent/utilities based on number of occupants for workers electing to reside in employer-provided housing. Employer may deduct retirement/savings plan contributions and/or health insurance premiums for workers voluntarily participating in plan(s). Uniform provided at no cost. Employer may deduct cost for voluntary purchase of additional uniforms for worker's benefit. Employer may also deduct for voluntary boot purchase program.

Employer pays in advance or reimburses workers in the first workweek for all government-mandated and visa-related fees (excluding passport fees). For non-local workers (i.e., residing outside normal commuting distance), employer reimburses inbound travel costs at the 50% point in the contract (unless paid in advance). Inbound travel includes transportation costs from worker's permanent residence or place of recruitment, a daily meal subsistence (based on rates required by law, currently \$14.00 per day minimum or \$59.00 per day maximum for workers with acceptable receipts), and reasonable lodging costs, if applicable. Travel

reimbursements based on least-cost common carrier rate. Employer provides or pays outbound travel costs upon completion of the contract period or early dismissal, except where the worker has subsequent employment.

Employer guarantees to offer hours equal to at least three-fourths of the workdays in each 12-week period of the total contract period, beginning with the worker's first workday and ending on the contract end date or any extension thereof. Employer may count all hours worked, as well as any hours offered within the standard work schedule that a worker chooses to not work, up to the maximum number of daily hours on the job order.

Workers who voluntarily abandon employment are not entitled to payment for outbound travel costs or the full three-fourths period guarantee described above.

Employer provides without charge all tools, supplies and equipment (incl. uniforms, if applicable) necessary to perform duties assigned. If requested, employer helps non-local workers secure worker-paid lodging.