

FAX IT!
Send your Job Posting to your local
Workforce Career Center



Workforce Office serving your area:
 Office E-Mail:

Date: _____
 Office Fax No.: _____

Tell us about this position... (please complete ALL sections, as we will not be able to post incomplete orders)		
Company Name: Landmark Landscapes LLC dba Landmark Landscapes		Federal I.D.:
Job Title: Landscape Laborer		
Is this a new job posting?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Has a similar/identical job order previously been submitted for this occupation? <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No
* If yes, may a staff member contact you regarding an expedited means of posting similar positions? Please indicate your contact information below and fax this form back to the Workforce Office. <input type="checkbox"/> Yes <input type="checkbox"/> No (The remaining form need then only indicate CHANGES from the previous order.)		
Main/Corporate Contact Information		
Contact Person: Mark Thelen		Title: President
Mailing Address: 559 S. Cemetery St.		
City: Norcross		State: GA Zip: 30091
Phone: (770) 446-0044		Alternate Phone:
Fax:		Email: markt@landmarklandscapes.net
Job Location Information (if different from above)		
Job Location Contact Person: Mark Thelen		Title: President
Physical Address: 5775 Davidson Hwy		
City: Concord		State: NC Zip: 28027
Phone: (770) 446-0044		Alternate Phone:
Fax:		Email: markt@landmarklandscapes.net
Display online to job seekers?	Display your company name?	Have our staff screen your applicants?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - Please note that this job will not be displayed in online job search results and job seekers will NOT be able to apply directly online to this job. Only staff will be able to view the job and make referrals.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes - If yes, require the applicant to meet the staff member that is screening? <input type="checkbox"/> Yes; <input type="checkbox"/> No <input checked="" type="checkbox"/> No
Career Readiness Certification Required: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum <input checked="" type="checkbox"/> N/A		
Occupational Licenses/Certifications Specify: <input type="checkbox"/> Required <input type="checkbox"/> Preferred		
Complete the following section only if this is your first time posting a job with NCWorks Online or information has changed.		
How would you like DWS to contact you?		
<input checked="" type="checkbox"/> Internal Message (through NCWorks Online)	<input type="checkbox"/> Email	<input type="checkbox"/> Text Message (If Available)
<input type="checkbox"/> Text Message Notification (If Available)	<input type="checkbox"/> Mass Mail	<input type="checkbox"/> Fax
Company Information:		
Industry Title: Landscaping Services		No. of Employees:
Type of Employer: <input checked="" type="checkbox"/> Private Sector <input type="checkbox"/> State Government <input type="checkbox"/> Local Government <input type="checkbox"/> Federal Government <input type="checkbox"/> International/Foreign Gov. <input type="checkbox"/> Non-Profit <input type="checkbox"/> Education (Higher) <input type="checkbox"/> Education (K-12)		
Job Details		
Number of Positions: 70	Keep Job Order Open Until: 2/12/2023 <i>(Cannot exceed 60 days without notifying Workforce Office)</i>	Number of Referrals Desired: 9999
Type of Job:		
<input type="checkbox"/> Regular	<input checked="" type="checkbox"/> Temporary	<input type="checkbox"/> Seasonal
<input checked="" type="checkbox"/> Full-Time (30+ hours)	<input type="checkbox"/> Part-Time (<30 hours)	<input type="checkbox"/> Volunteer
		<input type="checkbox"/> Contract [Length: month(s)/year(s)]
		<input type="checkbox"/> Full and Part-Time Positions <input type="checkbox"/> As Needed (PRN)

Landmark Landscapes, 5775 Davidson Hwy, Concord, NC 28027 (770) 446-0044

70 temporary, full-time Landscape Laborers from 03/05/2023 to 12/22/2023. Work will be performed at multiple worksite locations throughout Cabarrus County and Mecklenburg County.

Job Duties: Landscape or maintain grounds of property using hand or power tools or equipment. Lay sod, mow, trim, plant, weeding, watering, dig holes with shovel, rake, blow leaves; spread grass seed, fertilizer and mulch; sprinkler installation/repair, installation of mortarless segmental concrete masonry wall units. Maintain equipment to ensure proper functioning. May drive company truck to transport crews, plants, materials and tools to/from or at worksites.

No minimum education or experience required.

Must be able to lift 50 lbs.

Subject to pre-employment/post-injury or incident drug testing, paid by employer and applied equally to all workers, U.S. and foreign/H-2B.

Applicants must complete an employment application.

Employer will offer 40 hours of work per week. Normal shift: Monday-Thursday 7am-5pm, depending on weather conditions. Work on Friday and Saturday may be required.

Basic wage rate: \$16.50 per hour. Employer may increase wage based on experience and/or provide additional pay for performance and tenure. Overtime hours may be available at \$24.75 per hour. An overtime premium will be paid when required by Federal, State, or local law, including at time-and-a-half after 40 hours per workweek.

The employer will provide on-the-job training.

A single workweek will be used in computing wages due. Pay received weekly.

The employer will make all deductions from the worker's paycheck required by law.

Optional employee shared housing available, including utilities, at a rate of approximately \$85 per week, payroll deducted if worker elects. Optional medical/dental/vision insurance available at approx. cost \$31.63 - \$321.34 per week, payroll deducted if employee elects.

If the worker completes 50 percent of the work contract period, the employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent

Job Summary

Please provide a **detailed** job description of the position (including any specialized skills required).

(PLEASE PRINT)

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	<p>employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily meals will be provided at a rate of at least \$14.00 per day during travel to a maximum of \$59.00 per day with receipts. If necessary, employer will reimburse worker within first pay period for approved cost of meals and lodging at the applicable exchange rate, not to exceed reasonable costs. Receipts must be submitted.</p> <p>Daily transportation provided from housing to and from the main worksite in Concord. The employer will then provide daily transportation among worksite locations in Cabarrus County and Mecklenburg County.</p> <p>The employer will reimburse H-2B workers in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees).</p> <p>The employer will provide worker at no charge all tools, supplies, and equipment required to perform job. Uniform provided at no charge to the worker.</p> <p>The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.</p> <p>Apply for or inquire about the job opportunity at the NCWorks Career Center located at 845 North Church Street, Suite 201, Concord, NC 28025 (704) 786-3183 www.ncworks.gov EOE/M/F/D/V</p>
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Hiring Requirements

Check hiring requirements for this job, if any: Drug Test Background Check Credit Check
 Reference Check Motor Vehicle Record Check Other - specify:

Testing Requirement: Employer will perform Other Source will perform testing

Provide a brief description of the testing being performed and the collection method(s): Subject to pre-employment/post-injury or incident drug testing, paid by employer and applied equally to all workers, U.S. and foreign/H-2B.

Education, Licenses, and Certifications

Minimum age of applicants to this position, if any? None

This minimum age is due to the following:

Alcohol Hazardous work/materials involved Hours of Work
 Insurance Other (Specified in Job Summary) Special Program/Category Bonding

Minimum education required, if any: None

Minimum months of prior experience required, if any? None

Is job accessible by public transportation: Yes No

Driver's License Required: Yes (operator) Yes (CDL) No

Driver's License Type Required: Class A Class B Class C N/A

Endorsements: Class H Class N Class P Class S Class T No Endorsements Required

Compensation and Hours

Hiring range (required)? Minimum Pay: 16.50 Maximum Pay:		Display to Jobseekers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Basis of salary/pay: <input checked="" type="checkbox"/> Hour <input type="checkbox"/> Day <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Year <input type="checkbox"/> Quarter <input type="checkbox"/> Other - specify:			
Pay comments: <input checked="" type="checkbox"/> Depends upon Experience <input type="checkbox"/> Commission only <input type="checkbox"/> Salary + Commission		<input type="checkbox"/> Piece rate <input type="checkbox"/> Salary + Tips <input type="checkbox"/> Salary + Bonus <input type="checkbox"/> Per Diem only <input type="checkbox"/> Will discuss with applicant	
Hours per week? <input type="checkbox"/> Not specified <input checked="" type="checkbox"/> Vary <input type="checkbox"/> Are Specific (# per week =)			
Shift: <input checked="" type="checkbox"/> Day <input type="checkbox"/> Evening/Swing <input type="checkbox"/> Night/Graveyard <input type="checkbox"/> Rotating <input type="checkbox"/> Split <input type="checkbox"/> Other (Specified in Job Summary)			
Benefits Offered			
Please list benefits that you plan to offer to the incumbent, if any: Optional employee shared housing available, including utilities, at a rate of approximately \$85 per week, payroll deducted if worker elects. Optional medical/dental/vision insurance available at approx. cost \$31.63 - \$321.34 per week, payroll deducted if employee elects.			
Job Application Methods Accepted			
Check the methods that individuals may use to apply for this job:			
<input checked="" type="checkbox"/> Provide a NCWORKS Online Resume (recommended)		<input type="checkbox"/> Provide a NCWORKS Online Application <input type="checkbox"/> At nearest Workforce Office	
<input type="checkbox"/> Directly to employer via: <input type="checkbox"/> Phone <input type="checkbox"/> In Person <input type="checkbox"/> Email Resume <input type="checkbox"/> Mail Resume		<input type="checkbox"/> Via Company Website http://	

Additional Information	
Is this a Green Job? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Are you a Federal Contractor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does a court ordered affirmative action plan require posting this job order? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does this job order require security clearance? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Is this a mandatory job order being filed in connection with an application to the Department of Labor to employ H-2B, temporary non-agricultural, guest workers in the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Specified	
Are there any fees, upfront cost or out-of-pocket expenses associated with this job listing for an applicant seeking to fill this position? In order for an employer to use NCWorks Online, no fee may be charged to a job applicant. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	