

**A. Job Order Submitted to Alaska State Workforce Agency
Pursuant to 20 CFR 655.18(b)**

1. **Employer Name and Contact Information:** Westward Seafoods, Inc., Andrew Brown, VP of HR and Administration, 206-682-5949, Andrew.brown@wsi.us.
2. **Job Opportunity:** 12 temporary, full-time, seasonal Pollock Roe Technicians during Pollock A season from 01/01/2023 to 04/30/2023.
3. **Job Description:** Responsible for production and quality control functions for manufacture of Pollock Roe. Separate and carefully pick up only the "Pollock Roe" from the other intestine without damaging delicate shape and thin skin of the sack that the roe is kept using only their hands. No tools or machines are used to do this job. Sort roe into size, quality, and color. Grade roe into 15 different grades according to established guidelines set by the company to meet Japanese fish roe market with speed required to preserve freshness as much as possible. Pack roe in different boxes according to each grade and catch areas of the fish. Inspect roe after it has been frozen to confirm quality. Do not control machines but inform the foreman to adjust machines to avoid damaging eggs during separation process from the delicate part of the fish if necessary. Must possess 24 months of surimi and pollock roe processing experience and knowledge of Japanese fish market requirements for fish roe products. Applications and/or resumes must include required work experience and information must be verifiable.
4. **Geographic Area.** At the Northern Victor (NV) plant at 1829 Ballyhoo Rd., Dutch Harbor, AK 99692 and on board M/V Golden Alaska in Bearing Sea.
5. **Offered Wage.** \$20.23 per hour, depending on experience, plus health insurance and potential for bonus.
6. **Overtime.** Overtime hours will be paid at \$30.35 per hour, depending on experience.
7. **On-the-Job-Training.** N/A
8. **Hours of Work.** 40 hours per week with minimum guarantee of 35 hours per week.
9. **Computation of Wages.** Employer will use a single workweek as its standard for computing wages due.
10. **Frequency of Pay.** Wages will be paid every 2 weeks.
11. **Room and Board.** Employer will provide room and board at the NV plant or on the M/V Golden Alaska at no cost to the worker. Employer-provided housing is optional.
12. **Deductions from Paycheck.** Employer will make all deductions from the worker's paycheck required by law, including applicable state or federal taxes. No other deductions will be made except as requested or approved by worker for health insurance or other employee benefits.
13. **Transportation to Place of Work.** If the worker completes 50 percent of the work contract period, employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work.
14. **Return Transportation.** Upon completion of the work contract or where worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at the rate of \$14 per day during travel to a maximum of \$59 per day with receipts.
15. **Daily Transportation to and from Worksite.** N/A
16. **First Work Week Reimbursement.** Employer will reimburse worker in the first workweek for visa, visa processing, border crossing, and related fees incurred by the worker, including those mandated by the government, excluding passport expenses or other charges primarily for the benefit of the worker.
17. **Tools, Supplies and Equipment.** Employer will provide worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.
18. **Guarantee of Work.** Employer will offer worker employment for a total number of work hours equal to at least three-fourths of the workdays of each 6-week period during the entire employment period.
19. **How to Apply.** Refer to Job Order No. in the AlaskaJobs system at www.jobs.alaska.gov and submit your resume or general application indicating availability to dol.flc@alaska.gov. For more information contact your nearest Alaska Job Center. Information is also available from Andrew Brown at Andrew.brown@wsi.us.