

H-2B Job Order Request Form

EMPLOYER INFORMATION:

Business Name: **BDG Trees, LLC - Beaumont, TX**
Physical Address: **2015 Ahrens Street, Houston, TX 77017**
Mailing Address: **2015 Ahrens Street, Houston, TX 77017**
Telephone: **(713) 847-7120**
FEIN:
Unemployment Insurance Account Number: **692955-3**
Primary Contact: **Diana Salinas, HR Administrator**
E-Mail Address: **dsalinas@bdgtrees.com**

Job Order Expiration Date: **2/8/2023**

JOB SUMMARY:

Ground Person. 35 temporary/full-time positions with BDG Trees, LLC - Beaumont, TX from 3/1/2023 - 11/30/2023.

Maintain grounds of property using hand or power tools or equipment. Workers typically perform a variety of tasks, which may include any combination of the following: trimming, raking, clean up of limbs and leaves. Entry Level, requires supervision.

Must lift/carry 50 lbs., when necessary. Saturday and Sunday work required, when necessary. Employer-paid drug testing required of foreign and domestic workers prior to commencing work and post-hire at random, upon suspicion of use, and post-accident. Post-hire background check and employment eligibility (e-Verify) check required of foreign and domestic workers.

On-the-job training will be provided to the worker.

Employer pays in advance or reimburses workers in the first workweek for all government-mandated and visa-related fees (excluding passport fees). For non-local workers (i.e., residing outside normal commuting distance), employer will reimburse inbound travel costs not already paid in advance no later than upon completion of the first half of the contract (the 50 percent point). Inbound travel includes transportation costs from worker's permanent residence or place of recruitment to the place of employment, a daily subsistence for meals, and reasonable lodging costs, if applicable. Subsistence reimbursements based on rates specified in the Federal Register (currently \$14.00 per day minimum, or \$59.00 per day maximum for workers with acceptable receipts). Transportation reimbursements based on worker's actual cost, not to exceed the most economical common carrier transportation costs for distances involved. Employer provides or pays outbound travel costs to same workers upon completion of the contract period or early dismissal, except where the worker has subsequent employment.

Employer guarantees to offer hours equal to at least three-fourths of the workdays in each 12-week period of the total contract period, beginning with the first workday after the worker arrives at the place of employment and ending on the contract end date or any extension thereof. Employer may count all hours worked, as well as any hours offered within the standard work schedule that a worker chooses to not work, up to the maximum number of daily hours on the job order.

Workers who voluntarily abandon employment are not entitled to payment for outbound travel costs or the full three-fourths period guarantee described above.

Employer will provide without charge all tools, supplies and equipment necessary to perform duties assigned. If requested, employer helps non-local workers secure worker-paid lodging (not to exceed fair market value, based on number of occupants). Housing costs paid directly to landlord and are not payroll deducted.

JOB LOCATION:

60 N 11th St Beaumont, TX 77702 and multiple worksites within Orange, Liberty, Jefferson, Hardin and Chambers counties.

Employer provides incidental transport between job sites.

WAGE INFORMATION:

Wage rate is no less than \$15.56 per Hour. Overtime hours vary at: \$23.34 per Hour.

Raises and/or bonuses may be offered at employer's discretion, based on individual factors such as performance, skill, and tenure. A single workweek will be used to compute wages due. The payroll period is weekly. Workers are paid by check on Friday. The standard work schedule is from 6:00 AM until 2:30 PM, Monday through Friday.

Employer will offer 40 hours per week. Employer may offer more than the stated work hours, depending on weather, business needs, and other conditions. Extreme heat, cold, rain, or drought may affect exact working hours.

Employer makes all payroll deductions required by law. Employer does not envision other workforce-wide payroll deductions. Voluntary deductions must be pre-authorized in writing and may include the following: Employer may deduct health insurance premiums for workers voluntarily participating in plan.

REFERRAL INSTRUCTIONS:

State Workforce Agencies (SWAs) may only refer for employment individuals who have been apprised of all the material terms and conditions of employment and who are qualified and will be available for employment. The actual employment offer is at the sole discretion of the employer. Referrals will be accepted from the SWAs, directly from applicants, or from other sources. Applicants must possess documentation required to enable the employer to comply with the employment verification requirements of IRCA.

To apply, email BDG Trees, LLC - Beaumont, TX at dsalinas@bdgtrees.com or apply at the job order holding office: WF SOL BEAUMONT, 4680 Hwy 365 Port Arthur, TX 77642-2118, phone (409) 962-1236.